



Pettis County Ambulance District

Board Meeting

October 22, 2024

Public Packet

Mission Statement: "Compassionate care while providing excellence in service."



Pettis County Ambulance District

Regular Meeting Agenda

Meeting Type: Regular Meeting

Location: 400 S Kentucky St.
Sedalia, Mo. 65301

Date: 10-22-2024

Time: 6:00 PM

- I. Call to order
 - a. Roll call
 - b. Pledge of Allegiance / Moment of Silence
 - c. Motion to approve the agenda
 - d. Confirm the previous meeting minutes
- II. Announce Visitors
- III. Public Comment
- IV. Reports of Officers
 - a. CFO Report – Vote to Receive
 - b. Approve Payment of Outstanding Bills
- V. Unfinished Business
 - a. Station 3 - Architect Recommendation
- VI. New Business
 - a. Capital Expense Transfers
 - b. Request for Qualifications – Geotechnical Services
 - c. PCAD Board Meeting: 2024-12-24
 - d. Board HIPAA Training – 2024-11-12
- VII. Closed Meeting pursuant to RSMo 610.021, Section;
 - (1) *Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.*
- VIII. Announcements
- IX. Adjournment



Pettis County Ambulance District

Regular Meeting Minutes

Meeting Type: Regular Meeting
Location: 400 S. Kentucky
Sedalia, MO 65301
Date: 10-08-2024
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.
 - a. **Roll Call-** Board Members Present: Nick Gerke-Chair, Kim Graves- Vice Chair, John Nail – Secretary, Kevin Walker. PCAD Staff Present- EMS Chief Roy Pennington, EMS Assistant Chief Florian Hammer, CFO – Jamie Luebbering, Administrative Assistant Katie Patrick, Ryan Newsom – IT.
Absent: Jim Sneed, Eric West – Treasurer.
 - b. **Pledge of Allegiance / Moment of Silence**
 - c. **Motion to approve the agenda:** Nick Gerke removed Unfinished Business Item a. *Station 3 – Approve Architect*, from the agenda due to no recommendations at this time. Motion by John Nail to approve the agenda with this correction. Motion carried 4-0.
 - d. **Confirm the previous meeting minutes:** The previous meeting minutes stand approved as presented.
- II. **Announce Visitors:** None.
- III. **Public Comment:** None.
- IV. **Reports of Officers:**
 - a. **EMS Chief Report:** EMS Chief Roy Pennington presented his report to the board and requested to purchase six new I-pads for a total of \$4,669.04. Motion by John Nail to approve the purchase of six new I-pads for \$4,669.04. Motion carried 4-0.
 - b. **Approve Payment of Outstanding Bills:** Motion by John Nail to approve the payment of the outstanding bills, in the amount of \$96,270.24. Motion carried 4-0.
- V. **Unfinished Business:**
 - a. **Headquarters Grilling Station - Quote:** EMS Assistant Chief Florian Hammer presented a quote to the board from Impact Signs. Motion by John Nail to approve the quote from McCollester Construction for \$3,500.00. Motion carried 4-0.
 - b. **GovDeals – Update:** Administrative Assistant Katie Patrick informed the board the Lifepak 15 Station Charger listed on GovDeals did not sell. The board agreed to place the item back on GovDeals with a starting bid of \$1,000.00.
- VI. **New Business:**
 - a. **Sales Tax Rate:** Discussion only, no action taken.
 - b. **Unit 9 Transit – GovDeals:** Motion by John Nail to place the Unit 9 Transit on GovDeals with a starting bid of \$7,500.00. Motion carried 4-0.
- VII. **Closed Meeting pursuant to RSMo 610.021, Section:**

Motion by John Nail to enter a closed session pursuant to RSMo. 610.021, Section;

(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Roll Call Vote: Gerke-Y, Graves-Y, Nail-Y, Sneed-Absent, Walker-Y, West-Absent. Motion carried 4-0. Meeting moved to a closed session at 1822 hours.

Open session resumed at 1842 hours.
- VIII. **Announcements:** EMS Assistant Chief Florian Hammer informed the board of an AirEvac helicopter crash that occurred in Kentucky.
- IX. **Adjournment:** Motion by John Nail to adjourn the meeting, motion carried 4-0. Meeting was adjourned at 1842 hours.

The next regular meeting is scheduled for October 22, 2024, at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

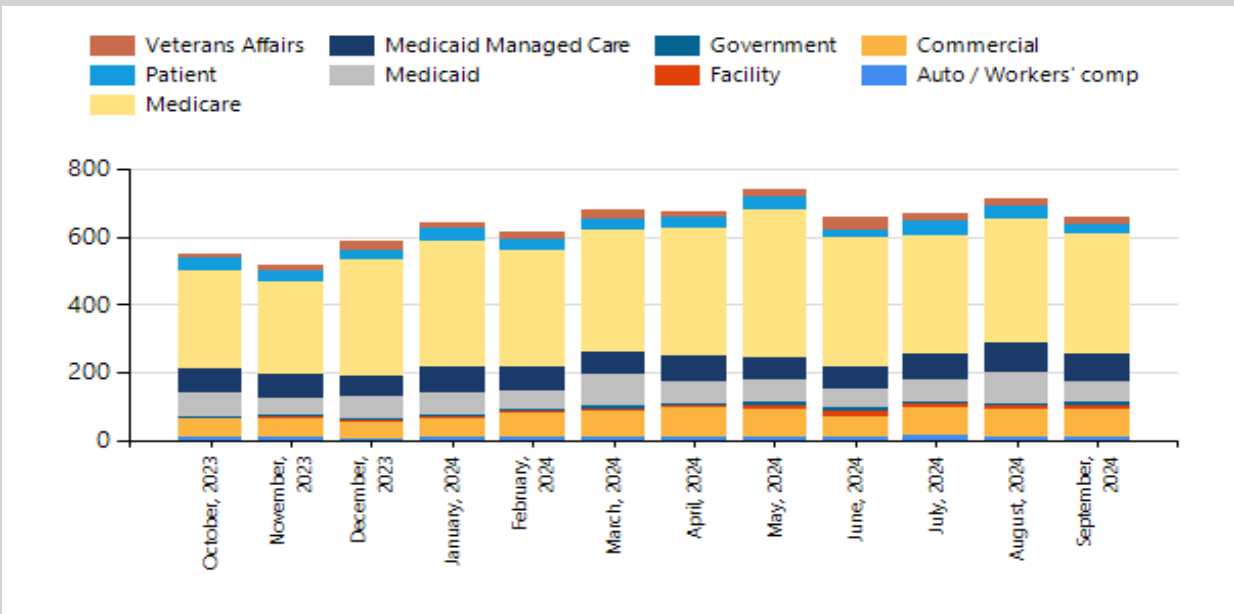
X

Nick Gerke
Chairman

Submitted by Katie Patrick- Administrative Assistant/ Board Rapporteur

Primary Payer Policy Mix

Medicare 55%	Medicaid 10%	Commercial 11%	Patient 5%
Auto / Workers' comp 1%	Facility 1%	Veterans Affairs 3%	Other 12%



Primary Payer Policy Mix

Month	Medicaid	Commercial	Medicare	Patient	Medicaid Managed	Veterans Affairs	Auto / Workers'	Government	Facility
09/2024	62	84	355	26	82	24	9	7	11
08/2024	90	82	366	41	87	20	9	4	14
07/2024	65	84	353	44	74	17	13	5	12
06/2024	57	62	377	23	67	40	8	9	16
05/2024	64	77	436	37	67	24	12	8	16
04/2024	64	89	377	29	76	19	9	7	5
03/2024	91	75	357	32	70	28	10	10	7
02/2024	56	69	344	31	71	22	11	4	7
01/2024	62	56	368	39	81	15	9	6	5
12/2023	65	45	344	30	60	23	6	3	10
11/2023	53	58	277	32	67	16	8	4	3
10/2023	67	54	291	37	70	14	11	2	5
Total	796	835	4245	401	872	262	115	69	111

Pettis County Ambulance District

Operations Report

Sep 2024

Beginning AR: \$1,526,779.40

	Sep 2024	Year to Date 2024	Sep 2023	Year to Date 2023
Claims				
Total claim count	620	7085	724	2227
Canceled claim count	6	1079	159	417
Billed claim count	614	6006	565	1810
Incomplete claim count	0	0	0	0
Charges				
Charges	\$786,125.76	\$7,748,984.14	\$693,955.12	\$2,228,160.71
<i>Medicare</i>	\$405,470.88	\$4,188,470.76	\$348,749.20	\$1,174,657.39
<i>Medicaid</i>	\$70,855.12	\$762,008.64	\$67,677.90	\$229,351.10
<i>Commercial</i>	\$122,443.84	\$998,301.40	\$78,408.10	\$206,168.00
<i>Other</i>	\$152,212.56	\$1,474,918.86	\$162,696.82	\$560,429.42
<i>Patient</i>	\$39,488.64	\$405,907.24	\$36,903.50	\$174,994.70
<i>Facility</i>	\$15,149.04	\$101,453.96	\$9,961.20	\$26,967.70
Charge Reversal	(\$19,494.32)	(\$182,076.72)	(\$10,441.60)	(\$144,407.60)
Payments				
Payments	\$408,757.50	\$3,536,814.68	\$313,661.69	\$496,155.79
<i>Medicare</i>	\$136,377.85	\$1,460,429.52	\$164,772.27	\$273,711.95
<i>Medicaid</i>	\$60,220.98	\$614,529.78	\$42,242.80	\$62,752.34
<i>Commercial</i>	\$114,701.67	\$628,049.18	\$23,772.79	\$48,624.33
<i>Other</i>	\$83,111.61	\$746,110.15	\$80,439.84	\$111,001.00
<i>Patient</i>	\$17,671.42	\$183,737.99	\$2,332.65	\$3,622.46
<i>Facility</i>	\$1,845.61	\$18,730.47	\$752.26	\$752.26
Interest	\$220.27	\$423.75	\$0.00	(\$888.27)
Refunds	\$0.00	(\$29,676.44)	\$0.00	\$0.00
Takebacks	(\$5,391.91)	(\$85,519.72)	(\$650.92)	(\$3,420.28)
Contractuals				
Contractuals	\$305,443.89	\$3,191,391.89	\$359,472.85	\$546,133.84
<i>Medicare</i>	\$182,678.51	\$2,024,596.18	\$200,324.01	\$338,980.30
<i>Medicaid</i>	\$37,555.57	\$366,920.88	\$60,864.80	\$74,018.55
<i>Commercial</i>	\$320.64	\$59,335.99	\$4,562.71	\$10,415.58
<i>Other</i>	\$80,192.62	\$706,949.57	\$93,721.33	\$122,719.41
<i>Patient</i>	\$0.00	\$0.00	\$0.00	\$0.00
<i>Facility</i>	\$4,696.55	\$33,589.27	\$0.00	\$0.00

Write off and Revenue Adjustments				
Write offs	\$149,484.62	\$746,269.26	\$919.20	\$919.20
<i>Administrative</i>	(\$449.49)	\$10,058.95	\$0.00	\$0.00
<i>Bad debt</i>	\$0.00	\$1,496.00	\$0.00	\$0.00
<i>Collections</i>	\$148,043.81	\$731,548.91	\$0.00	\$0.00
<i>Patient homeless</i>	\$0.00	\$252.00	\$919.20	\$919.20
<i>Timely filing</i>	\$981.50	\$981.50	\$0.00	\$0.00
<i>Untimely follow-up</i>	\$908.80	\$1,931.90	\$0.00	\$0.00
Revenue adjustments	\$17,611.21	\$93,265.00	\$656.46	\$1,864.16
<i>Billed in error</i>	\$2,065.72	\$4,623.56	\$0.00	\$1,207.70
<i>Charity care</i>	\$794.00	\$3,926.00	\$0.00	\$0.00
<i>City employee</i>	\$0.00	\$1,085.50	\$0.00	\$0.00
<i>Collection agency fee</i>	\$0.00	\$1,349.69	\$0.00	\$0.00
<i>Courtesy discount</i>	\$0.00	\$2,686.95	\$0.00	\$0.00
<i>Denial upheld</i>	\$252.00	\$252.00	\$0.00	\$0.00
<i>Difference in allowable</i>	\$6,502.00	\$46,942.55	\$0.00	\$0.00
<i>Donation</i>	\$0.00	\$413.91	\$0.00	\$0.00
<i>Estate</i>	\$0.00	\$570.27	\$0.00	\$0.00
<i>Exceeds allowed frequency</i>	\$61.60	\$1,976.72	\$0.00	\$0.00
<i>Facility not covered</i>	\$104.69	\$7,520.87	\$0.00	\$0.00
<i>Medicaid not covered</i>	\$0.00	\$954.72	\$10.40	\$10.40
<i>Medicare patient discount</i>	\$0.00	\$0.00	\$646.06	\$646.06
<i>No Authorization</i>	\$0.00	\$875.00	\$0.00	\$0.00
<i>OA-23 Claim level adjustment</i>	\$5,842.48	\$14,334.92	\$0.00	\$0.00
<i>Patient deceased</i>	\$0.00	\$3,715.14	\$0.00	\$0.00
<i>Small balance adjustment</i>	\$0.00	\$48.48	\$0.00	\$0.00
<i>Unbillable due to lack of contract/enrollment with payer</i>	\$1,988.72	\$1,988.72	\$0.00	\$0.00

Ending AR: \$1,437,128.86

Totals and Summary	Sep 2024	Year to Date 2024	Sep 2023	Year to Date 2023
Average charge per claim	\$1,289.47	\$1,295.60	\$1,182.14	\$1,205.73
Average payment per claim	\$544.57	\$597.79	\$564.77	\$587.48
Collection rate (without adjustments)	78%	84%	100%	99%
Collection rate (with adjustments)	41%	46%	47%	48%

Pettis County Ambulance District									
Sales Tax Receipts									
Month	2019	2020	2021	2022	2023	2024	Average	Monthly Variance Current Year vs. Prior Year	Monthly % Variance
January	\$ 275,238.22	\$ 257,466.62	\$ 264,396.90	\$ 286,392.33	\$ 328,702.00	\$ 342,277.23	\$ 295,847.02	\$ 13,575.23	4.13%
February	\$ 200,000.89	\$ 180,751.36	\$ 208,890.37	\$ 262,591.55	\$ 331,845.76	\$ 333,925.41	\$ 263,600.89	\$ 2,079.65	0.63%
March	\$ 292,433.84	\$ 292,431.19	\$ 323,556.95	\$ 321,103.39	\$ 295,887.56	\$ 321,931.09	\$ 310,982.04	\$ 26,043.53	8.80%
April	\$ 243,568.69	\$ 228,843.18	\$ 247,428.63	\$ 280,073.19	\$ 317,141.93	\$ 330,911.94	\$ 280,879.77	\$ 13,770.01	4.34%
May	\$ 169,357.50	\$ 209,801.88	\$ 273,856.59	\$ 249,464.73	\$ 274,472.32	\$ 311,421.82	\$ 263,803.47	\$ 36,949.50	13.46%
June	\$ 333,280.01	\$ 292,510.84	\$ 400,063.25	\$ 361,791.03	\$ 355,149.77	\$ 368,352.51	\$ 355,573.48	\$ 13,202.74	3.72%
July	\$ 288,954.03	\$ 292,022.40	\$ 303,705.65	\$ 318,000.98	\$ 326,794.76	\$ 353,744.74	\$ 318,853.71	\$ 26,949.98	8.25%
August	\$ 191,437.41	\$ 230,101.25	\$ 260,374.65	\$ 349,777.74	\$ 295,153.49	\$ 340,744.66	\$ 295,230.36	\$ 45,591.17	15.45%
September	\$ 314,866.58	\$ 371,721.16	\$ 384,175.99	\$ 355,188.07	\$ 335,732.93	\$ 344,531.60	\$ 358,269.95	\$ 8,798.67	2.62%
October	\$ 229,876.83	\$ 287,801.16	\$ 333,559.60	\$ 346,463.60	\$ 293,469.58	\$ 336,177.61	\$ 319,494.31	\$ 42,708.03	14.55%
November	\$ 186,018.04	\$ 208,585.94	\$ 235,401.66	\$ 288,647.84	\$ 297,691.84		\$ 257,581.82	\$ (297,691.84)	
December	\$ 280,878.86	\$ 324,388.35	\$ 378,752.50	\$ 352,723.94	\$ 339,580.28		\$ 348,861.27	\$ (339,580.28)	
Total	\$ 3,005,910.90	\$ 3,176,425.33	\$ 3,614,162.74	\$ 3,772,218.39	\$ 3,791,622.22	\$ 3,384,018.61		\$ (407,603.61)	
Difference from Previous Year	\$ 2,229.86	\$ 170,514.43	\$ 437,737.41	\$ 158,055.65	\$ 19,403.83	\$ 229,668.51			
Percent +/-	0.07%	5.67%	13.78%	4.37%	0.51%	7.28%			
YEAR TO DATE AMOUNTS OF PCAD SALES TAX RECEIPTS									
MONTH	2019 YTD	2020 YTD	2021 YTD	2022 YTD	2023 YTD	2024 YTD	CURRENT YEAR VARIANCE	YTD % VARIANCE	
JAN	\$ 275,238.22	\$ 257,466.62	\$ 264,396.90	\$ 286,392.33	\$ 328,702.00	\$ 342,277.23	\$ 13,575.23	4.13%	
FEB	\$ 475,239.11	\$ 438,217.98	\$ 473,287.27	\$ 548,983.88	\$ 660,547.76	\$ 676,202.64	\$ 15,654.88	2.37%	
MAR	\$ 767,672.95	\$ 730,649.17	\$ 796,844.22	\$ 870,087.27	\$ 956,435.32	\$ 998,133.73	\$ 41,698.41	4.36%	
APR	\$ 1,011,241.64	\$ 959,492.35	\$ 1,044,272.85	\$ 1,150,160.46	\$ 1,273,577.25	\$ 1,329,045.67	\$ 55,468.42	4.36%	
MAY	\$ 1,180,599.14	\$ 1,169,294.23	\$ 1,318,129.44	\$ 1,399,625.19	\$ 1,548,049.57	\$ 1,640,467.49	\$ 92,417.92	5.97%	
JUN	\$ 1,513,879.15	\$ 1,461,805.07	\$ 1,718,192.69	\$ 1,761,416.22	\$ 1,903,199.34	\$ 2,008,820.00	\$ 105,620.66	5.55%	
JUL	\$ 1,802,833.18	\$ 1,753,827.47	\$ 2,021,898.34	\$ 2,079,417.20	\$ 2,229,994.10	\$ 2,362,564.74	\$ 132,570.64	5.94%	
AUG	\$ 1,994,270.59	\$ 1,983,928.72	\$ 2,282,272.99	\$ 2,429,194.94	\$ 2,525,147.59	\$ 2,703,309.40	\$ 178,161.81	7.06%	
SEP	\$ 2,309,137.17	\$ 2,355,649.88	\$ 2,666,448.98	\$ 2,784,383.01	\$ 2,860,880.52	\$ 3,047,841.00	\$ 186,960.48	6.54%	
OCT	\$ 2,539,014.00	\$ 2,643,451.04	\$ 3,000,008.58	\$ 3,130,846.61	\$ 3,154,350.10	\$ 3,384,018.61	\$ 229,668.51	7.28%	
NOV	\$ 2,725,032.04	\$ 2,852,036.98	\$ 3,235,410.24	\$ 3,419,494.45	\$ 3,452,041.94				
DEC	\$ 3,005,910.90	\$ 3,176,425.33	\$ 3,614,162.74	\$ 3,772,218.39	\$ 3,791,622.22				

PETTIS COUNTY AMBULANCE DISTRICT
Budget Performance YTD
 January through September 2024

	<u>Jan - Sep 24</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Operating Revenue				
Prior Year Carryforward	1,593,840.02	1,593,840.02	0.00	100.0%
Donation Received	1,275.00	0.00	1,275.00	100.0%
Education EMT	17,200.00	14,400.00	2,800.00	119.44%
Sales Tax Revenues	3,047,841.00	2,784,591.42	263,249.58	109.45%
Service Fees	3,435,931.44	2,755,918.76	680,012.68	124.68%
Special Events	1,900.00	5,625.00	-3,725.00	33.78%
GEMT Revenue	209,815.84	232,567.21	-22,751.37	90.22%
Windsor Annual Payment	427,309.86	333,523.00	93,786.86	128.12%
Total Operating Revenue	8,735,113.16	7,720,465.41	1,014,647.75	113.14%
Operating Expense				
Ambulance Operations	474,852.94	416,640.69	58,212.25	113.97%
Bank Service Charges	2,699.23	900.00	1,799.23	299.91%
Board of Directors Expense	5,380.21	7,500.00	-2,119.79	71.74%
Capital Purchase Expenses	866,525.65	2,179,017.56	-1,312,491.91	39.77%
Collection Fees	2,981.75	5,999.99	-3,018.24	49.7%
Communications	156,972.16	206,016.00	-49,043.84	76.19%
Dues & Subscriptions	9,989.82	11,250.00	-1,260.18	88.8%
Employee	4,468,763.94	4,557,170.99	-88,407.05	98.06%
Information Technology	104,522.00	112,350.23	-7,828.23	93.03%
Insurance Expense	298,404.63	310,514.39	-12,109.76	96.1%
Office Expense	9,355.43	12,749.99	-3,394.56	73.38%
Operating Expense	34,632.69	34,563.59	69.10	100.2%
Professional Fees	45,359.39	63,142.01	-17,782.62	71.84%
Public Relations	0.00	2,250.00	-2,250.00	0.0%
Repairs and Maintenance	14,978.13	18,750.01	-3,771.88	79.88%
Rent Expense	2,939.70	3,375.00	-435.30	87.1%
TIF Expense	8,844.88	7,500.01	1,344.87	117.93%
Training	47,831.06	95,438.81	-47,607.75	50.12%
Utilities	35,673.42	43,875.00	-8,201.58	81.31%
Total Operating Expense	6,590,707.03	8,089,004.27	-1,498,297.24	81.48%
Net Operating Revenue (Expense)	2,144,406.13	-368,538.86	2,512,944.99	-581.87%
Non-Operating Revenue				
Gain/Loss on Asset Disposition	104,938.33	0.00	104,938.33	100.0%
Interest Income	290,315.43	149,999.99	140,315.44	193.54%
Rebate Credit Card	1,592.40	1,650.01	-57.61	96.51%
Total Non-Operating Revenue	396,846.16	151,650.00	245,196.16	261.69%
Net of Revenues and Expenses	2,541,252.29	-216,888.86	2,758,141.15	-1,171.68%

PETTIS COUNTY AMBULANCE DISTRICT
Budget Performance
January through September 2024

	Jan - Sep 24	Annual Budget	\$ Over Budget	% of Budget
Operating Revenue				
Prior Year Carryforward	1,593,840.02	1,593,840.02	0.00	100.0%
Donation Received	1,275.00	0.00	1,275.00	100.0%
Education EMT	17,200.00	14,400.00	2,800.00	119.44%
Sales Tax Revenues	3,047,841.00	3,804,769.91	-756,928.91	80.11%
Service Fees				
Records Requests	1,880.10	0.00	1,880.10	100.0%
Facility	16,084.08	4,000.00	12,084.08	402.1%
Insurance Payments				
Third Party Liability	52,260.19	35,000.00	17,260.19	149.32%
Insurance Payments - Other	1,385,554.01	1,400,000.00	-14,445.99	98.97%
Total Insurance Payments	1,437,814.20	1,435,000.00	2,814.20	100.2%
Medicaid				
Managed Care	211,119.98	220,000.00	-8,880.02	95.96%
Provider Tax & Fees	-97,492.81	-130,000.00	32,507.19	74.99%
Medicaid - Other	592,161.22	720,000.00	-127,838.78	82.25%
Total Medicaid	705,788.39	810,000.00	-104,211.61	87.13%
Medicare				
Medicare	797,950.32	898,264.94	-100,314.62	88.83%
Private Pay				
Collections	18,372.18	30,000.00	-11,627.82	61.24%
Private Pay - Other	211,039.61	241,346.19	-30,306.58	87.44%
Total Private Pay	229,411.79	271,346.19	-41,934.40	84.55%
Other Gov Pmts	280,522.45	355,000.00	-74,477.55	79.02%
Refund	-33,519.89	-10,000.00	-23,519.89	335.2%
Total Service Fees	3,435,931.44	3,763,611.13	-327,679.69	91.29%
Special Events	1,900.00	6,500.00	-4,600.00	29.23%
GEMT Revenue	209,815.84	232,567.21	-22,751.37	90.22%
Windsor Annual Payment	427,309.86	333,523.00	93,786.86	128.12%
Total Operating Revenue	8,735,113.16	9,749,211.27	-1,014,098.11	89.6%
Operating Expense				
Ambulance Operations				
Ambulance & Vehicle Fuel	120,497.63	156,000.00	-35,502.37	77.24%
Ambulance & Vehicle Maintenance	50,431.88	78,000.00	-27,568.12	64.66%
EMS Equipment Maintenance	13,805.13	38,000.00	-24,194.87	36.33%
Medical Supplies	233,274.88	223,104.37	10,170.51	104.56%
Medical Waste	3,830.00	5,000.00	-1,170.00	76.6%
Oxygen	53,013.42	55,416.58	-2,403.16	95.66%
Total Ambulance Operations	474,852.94	555,520.95	-80,668.01	85.48%
Bank Service Charges	2,699.23	1,200.00	1,499.23	224.94%
Board of Directors Expense				
Board Training	1,281.28	1,000.00	281.28	128.13%
Election Costs	4,098.93	6,500.00	-2,401.07	63.06%
Total Board of Directors Expense	5,380.21	7,500.00	-2,119.79	71.74%
Capital Purchase Expenses				
Ambulance Purchases	380,274.73	1,144,561.28	-764,286.55	33.22%
EMS Equipment	165,745.84	26,000.00	139,745.84	637.48%
Real Estate Purchases	200,092.28	845,000.00	-644,907.72	23.68%
Facility Improvements	29,973.00	39,500.00	-9,527.00	75.88%
Station Equipment	1,287.00	7,500.00	-6,213.00	17.16%

PETTIS COUNTY AMBULANCE DISTRICT
Budget Performance
January through September 2024

	<u>Jan - Sep 24</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Radio Equipment	83,480.77	91,903.32	-8,422.55	90.84%
IT Equipment	5,672.03	24,552.96	-18,880.93	23.1%
Total Capital Purchase Expenses	866,525.65	2,179,017.56	-1,312,491.91	39.77%
Collection Fees	2,981.75	8,000.00	-5,018.25	37.27%
Communications				
Cell Phone & Mobile Data	14,302.92	20,000.00	-5,697.08	71.52%
Dispatch Software Expense	500.00	6,016.00	-5,516.00	8.31%
Dispatcher Fees	110,775.36	196,000.00	-85,224.64	56.52%
EMS Radios Equipment	3,217.39	2,000.00	1,217.39	160.87%
Radio Repair	817.06	3,000.00	-2,182.94	27.24%
Telephone & Internet	27,359.43	45,000.00	-17,640.57	60.8%
Total Communications	156,972.16	272,016.00	-115,043.84	57.71%
Dues & Subscriptions	9,989.82	15,000.00	-5,010.18	66.6%
Employee				
Employee Benefits				
Insurance				
LT Disability	4,550.94	6,627.76	-2,076.82	68.67%
ST Disability	9,790.50	13,286.89	-3,496.39	73.69%
Dental Insurance Premium	10,256.40	16,632.00	-6,375.60	61.67%
Employee Life / Injury	1,148.76	1,641.60	-492.84	69.98%
Vision Plan VSP	2,298.78	4,276.80	-1,978.02	53.75%
Health Insurance Premium				
HSA	13,702.28	14,000.00	-297.72	97.87%
HRA	1,329.81	50,000.00	-48,670.19	2.66%
Health Insurance Premium - Other	527,981.00	801,914.28	-273,933.28	65.84%
Total Health Insurance Premium	543,013.09	865,914.28	-322,901.19	62.71%
Total Insurance	571,058.47	908,379.33	-337,320.86	62.87%
Retirement Contributions				
457 Participant Fee	1,272.00	4,000.00	-2,728.00	31.8%
Retirement Contributions - Other	97,318.33	316,842.25	-219,523.92	30.72%
Total Retirement Contributions	98,590.33	320,842.25	-222,251.92	30.73%
Total Employee Benefits	669,648.80	1,229,221.58	-559,572.78	54.48%
Payroll Expenses				
Convenience Fee MODOR	4.50	6.00	-1.50	75.0%
Direct Deposit Fees	4,092.00	8,608.00	-4,516.00	47.54%
FICA Expense	268,960.33	340,298.84	-71,338.51	79.04%
Wages & Salaries				
EPSL COVID 19	2,826.96	0.00	2,826.96	100.0%
EMT Wages	1,084,753.44	1,328,068.75	-243,315.31	81.68%
Paramedic Wages	1,887,768.30	2,403,249.52	-515,481.22	78.55%
Wages & Salaries - Other	521,602.38	717,032.54	-195,430.16	72.75%
Total Wages & Salaries	3,496,951.08	4,448,350.81	-951,399.73	78.61%
Total Payroll Expenses	3,770,007.91	4,797,263.65	-1,027,255.74	78.59%
Mileage Reimbursement	35.92	500.00	-464.08	7.18%
Employee Recognition	2,706.20	7,800.00	-5,093.80	34.7%
Background Checks	593.70	1,008.79	-415.09	58.85%
Functional Capacity Testing	350.00	4,410.00	-4,060.00	7.94%
Pre-Employment Drug Test	440.00	624.00	-184.00	70.51%
Random Drug Testing	60.00	5,000.00	-4,940.00	1.2%

PETTIS COUNTY AMBULANCE DISTRICT
Budget Performance
January through September 2024

	Jan - Sep 24	Annual Budget	\$ Over Budget	% of Budget
Uniforms	24,921.41	30,400.00	-5,478.59	81.98%
Total Employee	4,468,763.94	6,076,228.02	-1,607,464.08	73.55%
Information Technology				
Computer Purchase	9,967.14	10,840.00	-872.86	91.95%
Computer repair / equipment	2,010.76	10,000.00	-7,989.24	20.11%
Software (SaaS)	92,544.10	125,346.96	-32,802.86	73.83%
Total Information Technology	104,522.00	146,186.96	-41,664.96	71.5%
Insurance Expense				
Deductible	2,997.74	5,000.00	-2,002.26	59.96%
Board / Adm Bonds	671.00	800.00	-129.00	83.88%
Service Liability				
Cyber Liability	5,543.00	5,500.00	43.00	100.78%
General Liability	104,961.00	95,759.40	9,201.60	109.61%
Auto	76,396.00	89,533.95	-13,137.95	85.33%
Umbrella	28,550.00	24,953.83	3,596.17	114.41%
Total Service Liability	215,450.00	215,747.18	-297.18	99.86%
Workers Comp	79,285.89	120,289.63	-41,003.74	65.91%
Total Insurance Expense	298,404.63	341,836.81	-43,432.18	87.29%
Office Expense				
Shredding Service	2,531.18	5,000.00	-2,468.82	50.62%
Office Supplies	5,354.23	10,000.00	-4,645.77	53.54%
Postage	1,470.02	2,000.00	-529.98	73.5%
Total Office Expense	9,355.43	17,000.00	-7,644.57	55.03%
Operating Expense				
Employee Meetings	729.47	2,000.00	-1,270.53	36.47%
Advertising and Promotion	7,809.40	1,200.00	6,609.40	650.78%
Excise Tax	521.64	350.00	171.64	149.04%
Janitorial	8,223.81	10,751.43	-2,527.62	76.49%
Licenses & Permits	125.87	1,000.00	-874.13	12.59%
Supplies	17,222.50	30,000.00	-12,777.50	57.41%
Total Operating Expense	34,632.69	45,301.43	-10,668.74	76.45%
Professional Fees				
Accounting CPA	7,000.00	15,142.00	-8,142.00	46.23%
Attorney Fees	10,050.13	25,000.00	-14,949.87	40.2%
Attorney Retainer	950.00	1,000.00	-50.00	95.0%
Medical Director Fee	18,000.00	25,000.00	-7,000.00	72.0%
Professional Fees - Other	9,359.26	9,500.00	-140.74	98.52%
Total Professional Fees	45,359.39	75,642.00	-30,282.61	59.97%
Public Relations	0.00	3,000.00	-3,000.00	0.0%
Repairs and Maintenance				
Education Building	2,103.00	3,000.00	-897.00	70.1%
Hwy TT	7,381.88	10,000.00	-2,618.12	73.82%
Main Building	4,566.28	10,000.00	-5,433.72	45.66%
Windsor	926.97	2,000.00	-1,073.03	46.35%
Total Repairs and Maintenance	14,978.13	25,000.00	-10,021.87	59.91%
Rent Expense				
Culligan Water/Softener	2,939.70	4,500.00	-1,560.30	65.33%
Total Rent Expense	2,939.70	4,500.00	-1,560.30	65.33%
TIF Expense	8,844.88	10,000.00	-1,155.12	88.45%
Training				

PETTIS COUNTY AMBULANCE DISTRICT
Budget Performance
January through September 2024

	Jan - Sep 24	Annual Budget	\$ Over Budget	% of Budget
Paramedic Training	17,600.00	16,200.00	1,400.00	108.64%
Peer Counseling Tr/Mental Healt	0.00	3,500.00	-3,500.00	0.0%
Adjunct Instructors	0.00	500.00	-500.00	0.0%
Community Outreach Training	0.00	1,000.00	-1,000.00	0.0%
Conferences/Outside Courses	5,555.99	7,900.00	-2,344.01	70.33%
EMT Class Materials	3,812.22	4,000.00	-187.78	95.31%
Management/Supervisor Training	17,474.03	47,925.00	-30,450.97	36.46%
Training Material	3,388.82	19,218.43	-15,829.61	17.63%
Total Training	47,831.06	100,243.43	-52,412.37	47.72%
Utilities				
Electric Service	20,839.61	30,000.00	-9,160.39	69.47%
Gas	7,947.68	15,000.00	-7,052.32	52.99%
Television	3,608.71	6,000.00	-2,391.29	60.15%
Trash Pickup	858.00	3,000.00	-2,142.00	28.6%
Water	2,419.42	4,500.00	-2,080.58	53.77%
Total Utilities	35,673.42	58,500.00	-22,826.58	60.98%
Total Expense	6,590,707.03	9,941,693.16	-3,350,986.13	66.29%
Net Operating Revenue	2,144,406.13	-192,481.89	2,336,888.02	-1,114.08%
Non-Operating Revenue				
Gain/Loss on Asset Disposition	104,938.33	0.00	104,938.33	100.0%
Interest Income	290,315.43	200,000.00	90,315.43	145.16%
Rebate Credit Card	1,592.40	2,200.00	-607.60	72.38%
Total Non-Operating Revenue	396,846.16	202,200.00	194,646.16	196.26%
Net of Revenues and Expenses	2,541,252.29	9,718.11	2,531,534.18	26,149.66%

PETTIS COUNTY AMBULANCE DISTRICT
CAPITAL EXPENSE
9/30/2024

CATEGORY	DESCRIPTION	BUDGETED AMOUNT	YTD CASH OUTLAY	VARIANCE
EMS EQUIPMENT	STAIR CHAIR	\$ 5,000.00	\$	\$ 5,000.00
EMS EQUIPMENT	BINDER LIFTS	\$ 11,000.00	\$ 9,588.00	\$ 1,412.00
EMS EQUIPMENT	BINDER LIFTS-BARIATRIC	\$ 10,000.00	\$ 10,500.00	\$ (500.00)
EMS EQUIPMENT	(13)ZOLL X SERIES ADVANCE	\$ -	\$ 75,651.78	\$ (75,651.78)
EMS EQUIPMENT	SERVICE PLAN ZOLL X SERIES	\$ -	\$ 17,269.20	\$ (17,269.20)
EMS EQUIPMENT	(12) ZOLL AUTOPULSE NXT	\$ -	\$ 30,838.96	\$ (30,838.96)
EMS EQUIPMENT	ZOLL X SERIES MOUNTS	\$ -	\$ 17,037.90	\$ (17,037.90)
EMS EQUIPMENT	CASE REVIEW SOFTWARE	\$ -	\$ 4,860.00	\$ (4,860.00)
FACILITY IMPROVEMENTS	RADIO WIRING UPDATES HQ	\$ 3,000.00	\$	\$ 3,000.00
FACILITY IMPROVEMENTS	RADIO WIRING UPDATES ST2	\$ 4,000.00	\$	\$ 4,000.00
FACILITY IMPROVEMENTS	SPRINKLER EXTENSION SLEEVE	\$ 18,700.00	\$ 21,975.00	\$ (3,275.00)
FACILITY IMPROVEMENTS	5 YEAR INTERNAL INSPECTION	\$ 3,800.00	\$ 525.00	\$ 3,275.00
FACILITY IMPROVEMENTS	HVAC CONTINGENCY	\$ 10,000.00	\$ 7,473.00	\$ 2,527.00
IT	CAD UNIT 8	\$ 5,000.00	\$	\$ 5,000.00
IT	CAD UNIT 9	\$ 5,000.00	\$	\$ 5,000.00
IT	CAD UNIT 10	\$ 5,000.00	\$	\$ 5,000.00
IT	ACETECH EQUIPMENT	\$ 4,200.00	\$	\$ 4,200.00
IT	AMBULANCE ROUTER REPLACEMENT	\$ 5,352.96	\$ 5,672.03	\$ (319.07)
RADIO	APX 8500 (7)	\$ 42,000.00	\$ 43,998.13	\$ (1,998.13)
RADIO	APX 8000 PORTABLE RADIOS	\$ 48,403.32	\$ 39,482.64	\$ 8,920.68
RADIO	VRX1000-MOBILE REPEATER	\$ 1,500.00	\$	\$ 1,500.00
REAL ESTATE	STATION 3	\$ 845,000.00	\$ 200,092.28	\$ 644,907.72
STATION EQUIPMENT	MEDICATION REFRIGERATOR	\$ 1,500.00	\$	\$ 1,500.00
STATION EQUIPMENT	TRAINING MANIKINS	\$ 2,500.00	\$ 1,287.00	\$ 1,213.00
STATION EQUIPMENT	MATTRESS/BOXSPRINGS	\$ 3,500.00	\$	\$ 3,500.00
VEHICLES	REMOUNT UNIT 3	\$ 173,442.76	\$	\$ 173,442.76
VEHICLES	AMBULANCE-REPLACE UNIT 4	\$ 235,472.00	\$ 235,980.00	\$ (508.00)
VEHICLES	AMBULANCE-REPLACE UNIT 5	\$ 256,761.00	\$	\$ 256,761.00
VEHICLES	REMOUNT UNIT 10	\$ 173,442.76	\$	\$ 173,442.76
VEHICLES	REMOUNT UNIT 11	\$ 173,442.76	\$	\$ 173,442.76
VEHICLES	GRAPHICS FOR PR VEHICLE	\$ 2,000.00	\$	\$ 2,000.00
VEHICLES	2024 CHEVROLET TAHOE	\$ 65,000.00	\$ 69,570.09	\$ (4,570.09)
VEHICLES	2024 CHEVROLET TAHOE	\$ 65,000.00	\$ 65,958.14	\$ (958.14)
VEHICLES	UNIT 6 ENGINE REPLACEMENT	\$ -	\$ 8,766.50	\$ (8,766.50)
TOTALS		\$ 2,179,017.56	\$ 866,525.65	\$ 1,312,491.91

Row Labels	Sum of BUDGETED AMOUNT	Sum of YTD CASH OUTLAY	Sum of VARIANCE
EMS EQUIPMENT	\$ 26,000.00	\$ 165,745.84	\$ (139,745.84)
FACILITY IMPROVEMENTS	\$ 39,500.00	\$ 29,973.00	\$ 9,527.00
IT	\$ 24,552.96	\$ 5,672.03	\$ 18,880.93
RADIO	\$ 91,903.32	\$ 83,480.77	\$ 8,422.55
REAL ESTATE	\$ 845,000.00	\$ 200,092.28	\$ 644,907.72
STATION EQUIPMENT	\$ 7,500.00	\$ 1,287.00	\$ 6,213.00
VEHICLES	\$ 1,144,561.28	\$ 380,274.73	\$ 764,286.55
Grand Total	\$ 2,179,017.56	\$ 866,525.65	\$ 1,312,491.91

PETTIS COUNTY AMBULANCE DISTRICT
Balance Sheet Prev Year Comparison
As of September 30, 2024

	<u>Sep 30, 24</u>	<u>Sep 30, 23</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings	7,484,327.62	6,080,728.73	1,403,598.89	23.08%
Other Current Assets	2,943.96	256,761.48	-253,817.52	-98.85%
Total Current Assets	<u>7,487,271.58</u>	<u>6,337,490.21</u>	<u>1,149,781.37</u>	<u>18.14%</u>
Fixed Assets				
STATION 3	200,092.28	0.00	200,092.28	100.0%
Communications Equipment	283,203.59	191,980.33	91,223.26	47.52%
Computers	194,420.40	185,120.40	9,300.00	5.02%
Educational Building	391,911.16	391,911.16	0.00	0.0%
Furniture and Equipment	124,885.48	124,885.48	0.00	0.0%
Main Building	938,049.45	908,601.45	29,448.00	3.24%
Communications Equip - Main Bld	83,628.03	83,628.03	0.00	0.0%
Medical Equipment	1,328,990.70	1,060,229.48	268,761.22	25.35%
TT Highway Property	1,362,254.43	1,362,254.43	0.00	0.0%
Vehicles	3,181,301.02	2,546,815.29	634,485.73	24.91%
Windsor Base	185,366.25	329,543.08	-144,176.83	-43.75%
Accumulated Depreciation	-3,942,083.40	-3,834,360.17	-107,723.23	-2.81%
Total Fixed Assets	<u>4,332,019.39</u>	<u>3,350,608.96</u>	<u>981,410.43</u>	<u>29.29%</u>
Other Assets	212,835.37	230,835.37	-18,000.00	-7.8%
TOTAL ASSETS	<u><u>12,032,126.34</u></u>	<u><u>9,918,934.54</u></u>	<u><u>2,113,191.80</u></u>	<u><u>21.31%</u></u>
LIABILITIES & FUND BALANCE				
Liabilities				
Current Liabilities				
Accounts Payable	28,193.73	35,327.01	-7,133.28	-20.19%
Credit Cards	25,020.57	16,166.82	8,853.75	54.77%
Other Current Liabilities	-10,087.88	16,873.93	-26,961.81	-159.78%
Total Current Liabilities	<u>43,126.42</u>	<u>68,367.76</u>	<u>-25,241.34</u>	<u>-36.92%</u>
Long Term Liabilities				
Note Payable-Zoll	556,965.54	0.00	556,965.54	100.0%
Total Long Term Liabilities	<u>556,965.54</u>	<u>0.00</u>	<u>556,965.54</u>	<u>100.0%</u>
Total Liabilities	600,091.96	68,367.76	531,724.20	777.74%
Fund Balance				
Unrestricted Net Assets	10,187,905.48	8,966,872.91	1,221,032.57	13.62%
Change in Fund Balance	1,244,128.90	883,693.87	360,435.03	40.79%
Total Fund Balance	<u>11,432,034.38</u>	<u>9,850,566.78</u>	<u>1,581,467.60</u>	<u>16.06%</u>
TOTAL LIABILITIES & FUND BALANCE	<u><u>12,032,126.34</u></u>	<u><u>9,918,934.54</u></u>	<u><u>2,113,191.80</u></u>	<u><u>21.31%</u></u>

PETTIS COUNTY AMBULANCE DISTRICT
Profit & Loss Prev Year Comparison
January through September 2024

	<u>Jan - Sep 24</u>	<u>Jan - Sep 23</u>	<u>\$ Change</u>	<u>% Change</u>
Operating Revenue				
Donation Received	1,275.00	745.00	530.00	71.14%
Education EMT	17,200.00	140.00	17,060.00	12,185.71%
Sales Tax Revenues	3,047,841.00	2,860,884.55	186,956.45	6.54%
Service Fees	3,435,931.44	2,759,566.93	676,364.51	24.51%
Special Events	1,900.00	1,900.00	0.00	0.0%
GEMT Revenue	209,815.84	424,914.24	-215,098.40	-50.62%
Windsor Annual Payment	427,309.86	316,701.71	110,608.15	34.93%
Total Operating Revenue	7,141,273.14	6,364,852.43	776,420.71	12.2%
Operating Expense				
Ambulance Operations	474,852.94	372,004.56	102,848.38	27.65%
Bank Service Charges	2,699.23	108.64	2,590.59	2,384.56%
Board of Directors Expense	5,380.21	3,634.40	1,745.81	48.04%
Capital Purchase Expenses	46,925.06	71,031.61	-24,106.55	-33.94%
Collection Fees	2,981.75	1,210.11	1,771.64	146.4%
Communications	156,972.16	139,127.99	17,844.17	12.83%
Depreciation Expense	522,883.96	466,874.11	56,009.85	12.0%
Donations	0.00	100.00	-100.00	-100.0%
Dues & Subscriptions	9,989.82	11,239.82	-1,250.00	-11.12%
Employee	4,468,763.94	4,002,712.34	466,051.60	11.64%
Information Technology	104,522.00	76,620.29	27,901.71	36.42%
Insurance Expense	298,404.63	236,365.22	62,039.41	26.25%
Office Expense	9,355.43	10,186.11	-830.68	-8.16%
Operating Expense	34,632.69	28,930.46	5,702.23	19.71%
Professional Fees	45,359.39	162,638.71	-117,279.32	-72.11%
Public Relations	0.00	2,184.33	-2,184.33	-100.0%
Repairs and Maintenance	14,978.13	28,180.15	-13,202.02	-46.85%
Rent Expense	2,939.70	3,277.85	-338.15	-10.32%
Sales Tax Paid	0.00	-5.74	5.74	100.0%
TIF Expense	8,844.88	6,552.04	2,292.84	34.99%
Training	47,831.06	29,729.59	18,101.47	60.89%
Utilities	35,673.42	34,700.71	972.71	2.8%
Total Operating Expense	6,293,990.40	5,687,403.30	606,587.10	10.67%
Net Operating Revenue	847,282.74	677,449.13	169,833.61	25.07%
Non-Operating Revenue				
Gain/Loss on Asset Disposition	104,938.33	13,566.25	91,372.08	673.53%
Interest Income	290,315.43	191,337.39	98,978.04	51.73%
Rebate Credit Card	1,592.40	1,341.10	251.30	18.74%
Total Non-Operating Revenue	396,846.16	206,244.74	190,601.42	92.42%
Change in Fund Balance	1,244,128.90	883,693.87	360,435.03	40.79%

PETTIS COUNTY AMBULANCE DISTRICT

Profit & Loss by Class

January through September 2024

	Pettis County	Windsor Base	TOTAL
Operating Revenue			
Donation Received	1,275.00	0.00	1,275.00
Education EMT	17,200.00	0.00	17,200.00
Sales Tax Revenues	3,047,841.00	0.00	3,047,841.00
Service Fees			
Records Requests	1,880.10	0.00	1,880.10
Facility	13,263.85	2,820.23	16,084.08
Insurance Payments			
Third Party Liability	50,983.79	1,276.40	52,260.19
Insurance Payments - Other	1,255,064.49	130,489.52	1,385,554.01
Total Insurance Payments	1,306,048.28	131,765.92	1,437,814.20
Medicaid			
Managed Care	188,967.96	22,152.02	211,119.98
Provider Tax & Fees	-87,973.07	-9,519.74	-97,492.81
Medicaid - Other	534,642.75	57,518.47	592,161.22
Total Medicaid	635,637.64	70,150.75	705,788.39
Medicare	736,058.36	62,218.67	798,277.03
Private Pay			
Collections	17,829.67	542.51	18,372.18
Private Pay - Other	193,911.83	17,127.78	211,039.61
Total Private Pay	211,741.50	17,670.29	229,411.79
Other Gov Pmts	265,582.83	14,612.91	280,195.74
Refund	-31,998.95	-1,520.94	-33,519.89
Total Service Fees	3,138,213.61	297,717.83	3,435,931.44
Special Events	1,900.00	0.00	1,900.00
GEMT Revenue	176,245.31	33,570.53	209,815.84
Windsor Annual Payment	0.00	427,309.86	427,309.86
Total Operating Revenue	6,382,674.92	758,598.22	7,141,273.14
Operating Expense			
Ambulance Operations			
Ambulance & Vehicle Fuel	104,885.88	15,611.75	120,497.63
Ambulance & Vehicle Maintenance	42,566.01	7,865.87	50,431.88
EMS Equipment Maintenance	10,353.85	3,451.28	13,805.13
Medical Supplies	210,542.39	22,732.49	233,274.88
Medical Waste	2,905.00	925.00	3,830.00
Oxygen	42,003.58	11,009.84	53,013.42
Total Ambulance Operations	413,256.71	61,596.23	474,852.94
Bank Service Charges			
Payment Processing Fees	1,027.78	19.50	1,047.28
Credit Card Machine	1,476.07	0.00	1,476.07
Bank Service Charges - Other	175.88	0.00	175.88
Total Bank Service Charges	2,679.73	19.50	2,699.23

PETTIS COUNTY AMBULANCE DISTRICT

Profit & Loss by Class

January through September 2024

	<u>Pettis County</u>	<u>Windsor Base</u>	<u>TOTAL</u>
Board of Directors Expense			
Board Training	1,281.28	0.00	1,281.28
Election Costs	4,098.93	0.00	4,098.93
Total Board of Directors Expense	5,380.21	0.00	5,380.21
Capital Purchase Expenses			
Ambulance Purchases	50.00	0.00	50.00
EMS Equipment	37,125.90	0.00	37,125.90
Facility Improvements	525.00	0.00	525.00
Station Equipment	1,287.00	0.00	1,287.00
Radio Equipment	2,265.13	0.00	2,265.13
IT Equipment	4,056.95	1,615.08	5,672.03
Total Capital Purchase Expenses	45,309.98	1,615.08	46,925.06
Collection Fees	2,981.75	0.00	2,981.75
Communications			
Cell Phone & Mobile Data	12,754.82	1,548.10	14,302.92
Dispatch Software Expense	500.00	0.00	500.00
Dispatcher Fees	110,775.36	0.00	110,775.36
EMS Radios Equipment	3,217.39	0.00	3,217.39
Radio Repair	817.06	0.00	817.06
Telephone & Internet	19,501.30	7,858.13	27,359.43
Total Communications	147,565.93	9,406.23	156,972.16
Depreciation Expense	520,614.07	2,269.89	522,883.96
Dues & Subscriptions	9,989.82	0.00	9,989.82
Employee			
Employee Benefits			
Insurance			
LT Disability	3,822.79	728.15	4,550.94
ST Disability	8,224.02	1,566.48	9,790.50
Dental Insurance Premium	8,384.60	1,871.80	10,256.40
Employee Life / Injury	964.96	183.80	1,148.76
Vision Plan VSP	1,930.98	367.80	2,298.78
Health Insurance Premium			
HSA	11,666.81	2,035.47	13,702.28
HRA	1,117.04	212.77	1,329.81
Health Insurance Premium - Other	443,504.04	84,476.96	527,981.00
Total Health Insurance Premium	456,287.89	86,725.20	543,013.09
Total Insurance	479,615.24	91,443.23	571,058.47
Retirement Contributions			
457 Participant Fee	1,068.48	203.52	1,272.00
Retirement Contributions - Other	83,751.75	13,566.58	97,318.33
Total Retirement Contributions	84,820.23	13,770.10	98,590.33
Total Employee Benefits	564,435.47	105,213.33	669,648.80
Payroll Expenses			

PETTIS COUNTY AMBULANCE DISTRICT

Profit & Loss by Class

January through September 2024

	<u>Pettis County</u>	<u>Windsor Base</u>	<u>TOTAL</u>
Convenience Fee MODOR	4.50	0.00	4.50
Direct Deposit Fees	3,660.96	431.04	4,092.00
FICA Expense	224,668.91	44,291.42	268,960.33
SUTA Expense	0.00	0.00	0.00
Wages & Salaries			
EPSL COVID 19	810.72	2,016.24	2,826.96
EMT Wages	844,685.11	240,068.33	1,084,753.44
Paramedic Wages	1,554,872.26	332,896.04	1,887,768.30
Wages & Salaries - Other	520,882.42	719.96	521,602.38
Total Wages & Salaries	2,921,250.51	575,700.57	3,496,951.08
Total Payroll Expenses	3,149,584.88	620,423.03	3,770,007.91
Mileage Reimbursement	0.00	35.92	35.92
Employee Recognition	2,297.94	408.26	2,706.20
Background Checks	507.96	85.74	593.70
Functional Capacity Testing	294.00	56.00	350.00
Pre-Employment Drug Test	408.00	32.00	440.00
Random Drug Testing	50.40	9.60	60.00
Uniforms	20,933.99	3,987.42	24,921.41
Total Employee	3,738,512.64	730,251.30	4,468,763.94
Information Technology			
Computer Purchase	9,967.14	0.00	9,967.14
Computer repair / equipment	2,010.76	0.00	2,010.76
Software (SaaS)	87,384.61	5,159.49	92,544.10
Total Information Technology	99,362.51	5,159.49	104,522.00
Insurance Expense			
Deductible	2,997.74	0.00	2,997.74
Board / Adm Bonds	671.00	0.00	671.00
Service Liability			
Cyber Liability	4,656.12	886.88	5,543.00
General Liability	88,167.24	16,793.76	104,961.00
Auto	64,955.36	11,440.64	76,396.00
Umbrella	23,982.00	4,568.00	28,550.00
Total Service Liability	181,760.72	33,689.28	215,450.00
Workers Comp	66,584.95	12,700.94	79,285.89
Total Insurance Expense	252,014.41	46,390.22	298,404.63
Office Expense			
Shredding Service	2,257.56	273.62	2,531.18
Office Supplies	5,354.23	0.00	5,354.23
Postage	1,470.02	0.00	1,470.02
Total Office Expense	9,081.81	273.62	9,355.43
Operating Expense			
Employee Meetings	729.47	0.00	729.47
Advertising and Promotion	7,809.40	0.00	7,809.40

PETTIS COUNTY AMBULANCE DISTRICT

Profit & Loss by Class

January through September 2024

	<u>Pettis County</u>	<u>Windsor Base</u>	<u>TOTAL</u>
Excise Tax	521.64	0.00	521.64
Janitorial	6,872.09	1,351.72	8,223.81
Licenses & Permits	100.87	25.00	125.87
Supplies	15,573.05	1,649.45	17,222.50
Total Operating Expense	31,606.52	3,026.17	34,632.69
Professional Fees			
Accounting CPA	7,000.00	0.00	7,000.00
Attorney Fees	10,050.13	0.00	10,050.13
Attorney Retainer	950.00	0.00	950.00
Medical Director Fee	18,000.00	0.00	18,000.00
Professional Fees - Other	9,359.26	0.00	9,359.26
Total Professional Fees	45,359.39	0.00	45,359.39
Repairs and Maintenance			
Education Building	2,103.00	0.00	2,103.00
Hwy TT	7,381.88	0.00	7,381.88
Main Building	4,566.28	0.00	4,566.28
Windsor	0.00	926.97	926.97
Total Repairs and Maintenance	14,051.16	926.97	14,978.13
Rent Expense			
Culligan Water/Softener	2,430.19	509.51	2,939.70
Total Rent Expense	2,430.19	509.51	2,939.70
TIF Expense	8,844.88	0.00	8,844.88
Training			
Paramedic Training	14,784.00	2,816.00	17,600.00
Conferences/Outside Courses	3,801.29	620.65	4,421.94
EMT Class Materials	3,812.22	0.00	3,812.22
Management/Supervisor Training	18,608.08	0.00	18,608.08
Training Material	2,769.83	618.99	3,388.82
Total Training	43,775.42	4,055.64	47,831.06
Utilities			
Electric Service	15,619.96	5,219.65	20,839.61
Gas	7,194.17	753.51	7,947.68
Television	2,302.81	1,305.90	3,608.71
Trash Pickup	0.00	858.00	858.00
Water	1,770.19	649.23	2,419.42
Total Utilities	26,887.13	8,786.29	35,673.42
Total Operating Expense	5,419,704.26	874,286.14	6,293,990.40
Net Operating Revenue	962,970.66	-115,687.92	847,282.74
Non-Operating Revenue			
Gain/Loss on Asset Disposition	85,438.33	19,500.00	104,938.33
Interest Income	290,315.43	0.00	290,315.43
Rebate Credit Card	1,592.40	0.00	1,592.40

PETTIS COUNTY AMBULANCE DISTRICT

Profit & Loss by Class

January through September 2024

	<u>Pettis County</u>	<u>Windsor Base</u>	<u>TOTAL</u>
Total Non-Operating Revenue	377,346.16	19,500.00	396,846.16
Change in Fund Balance	<u>1,340,316.82</u>	<u>-96,187.92</u>	<u>1,244,128.90</u>
FMV OF WINDSOR FACILITIES	\$ (24,453.00)	\$ 24,453.00	\$ -
REVENUE FROM PETTIS CALLS RAN FROM WINDSOR	\$ 128,034.09	\$ (128,034.09)	\$ -
COST OF PETTIS CALLS RAN FROM WINDSOR	\$ (375,988.34)	\$ 375,988.34	\$ -
YTD ALLOCATION OF CHANGE IN FUND BALANCE	<u>\$ 1,067,909.57</u>	<u>\$ 176,219.33</u>	<u>\$ 1,244,128.90</u>

PETTIS COUNTY AMBULANCE DISTRICT

Cash Reserve Analysis

As of October 17, 2024

	October 17, 2024	September 19, 2024	\$ Change
Total Cash Reserves	\$ 7,633,101.15	\$ 7,790,029.31	\$ (156,928.16)
Unpaid bills for Board Approval	\$ (13,880.93)	\$ (308,598.15)	\$ 294,717.22
	\$ 7,619,220.22	\$ 7,481,431.16	\$ 137,789.06
Budgeted Cash Outlay	\$ 9,941,693.15	\$ 9,941,693.15	
BUDGETED MONTHLY CASH	\$ 828,474.43	\$ 828,474.43	
DAILY BUDGETED CASH	\$ 27,237.52	\$ 27,237.52	
Months Cash Reserve	9.20	9.03	0.17
Days Cash Reserve	279.73	274.67	5.06
GENERAL CHECKING ACCT BALANCE	\$ 6,500,413.79	\$ 6,663,968.02	
ANNUAL OPERATING EXPENSES (BUDGET LESS CAPITAL)	\$ 7,762,675.59	\$ 7,762,675.59	
MONTHLY OPERATING EXPENSES	\$ 646,889.63	\$ 646,889.63	
MONTHS CASH ON HAND	10.05	10.30	-0.25

CAPITAL EXPENSE ESTIMATES	
2024	\$ 2,179,017.56
2025	\$ 1,114,062.37
2026	\$ 1,185,727.27
2027	\$ 916,083.12
2028	\$ 614,227.27
	\$ 6,009,117.59
AMBULANCES ON ORDER	
2024 Type II Ford Transit	\$ 169,557.02
2024 Type II Ford Transit	\$ 169,557.02
UNIT 10 REMOUNT (NEW CHASIS SAME BOX)	\$ 173,442.76
UNIT 3 REMOUNT (NEW CHASIS SAME BOX)	\$ 173,442.76
UNIT 11 REMOUNT (NEW CHASIS SAME BOX)	\$ 173,442.76
UNIT 4 REMOUNT (APPROVED 7/25/23)	\$ 195,000.00
UNIT 5 REMOUNT (APP 7/25/23)	\$ 195,000.00
ADDT'L NEW UNITS (APP 7/25/23)	\$ 660,000.00
TOTAL	\$ 1,909,442.32

PETTIS COUNTY AMBULANCE DISTRICT
Checking Account Register
As of October 17, 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Central Bank of Sedalia							6,653,174.47
Deposit	09/18/2024		PAYPLUS	Deposit	151.13		6,653,325.60
Deposit	09/18/2024			Deposit Payee:PAYGROUND aTCvS7s...	176.50		6,653,502.10
Deposit	09/18/2024		AETNA	Deposit	185.48		6,653,687.58
Deposit	09/18/2024		OPTUM BANK	Deposit	1,114.01		6,654,801.59
Deposit	09/18/2024		VETERAN'S ADMINISTRAT...	Deposit	1,444.92		6,656,246.51
Deposit	09/18/2024		WPS	Deposit	2,856.18		6,659,102.69
Deposit	09/18/2024		Ambetter	Deposit	4,865.33		6,663,968.02
Deposit	09/19/2024		BCBS	Deposit	102.33		6,664,070.35
Deposit	09/19/2024			Deposit Payee:PAYGROUND MgJLJVj4...	133.68		6,664,204.03
Deposit	09/19/2024		PAYPLUS	Deposit	337.61		6,664,541.64
Deposit	09/19/2024		Healthy Blue	Deposit	385.09		6,664,926.73
Deposit	09/19/2024		Ambetter	Deposit	556.38		6,665,483.11
Deposit	09/19/2024		AETNA	Deposit	702.14		6,666,185.25
Deposit	09/19/2024		Tricare	Deposit	963.76		6,667,149.01
Deposit	09/19/2024		VETERAN'S ADMINISTRAT...	Deposit	996.12		6,668,145.13
Deposit	09/19/2024		AARP	Deposit	1,246.65		6,669,391.78
Deposit	09/19/2024		WPS	Deposit	3,755.34		6,673,147.12
Deposit	09/19/2024		Ambetter	Deposit	4,203.48		6,677,350.60
Deposit	09/20/2024			Deposit Payee:Remote Deposit	1,455.73		6,678,806.33
Deposit	09/20/2024		PAYPLUS	Deposit	102.33		6,678,908.66
Deposit	09/20/2024		AARP	Deposit	105.04		6,679,013.70
Deposit	09/20/2024		United Healthcare Communi...	Deposit	462.88		6,679,476.58
Deposit	09/20/2024		United Healthcare	Deposit	506.08		6,679,982.66
Deposit	09/20/2024			Deposit Payee:VPAY E036605236HCCLAI...	564.84		6,680,547.50
Deposit	09/20/2024		Ace American Insurance Co...	Deposit	602.55		6,681,150.05
Deposit	09/20/2024		Ambetter	Deposit	894.48		6,682,044.53
Deposit	09/20/2024			Deposit Payee:PAYGROUND mHPvZC...	982.51		6,683,027.04
Deposit	09/20/2024		United Healthcare Communi...	Deposit	1,216.67		6,684,243.71
Deposit	09/20/2024		Cigna	Deposit	1,445.62		6,685,689.33
Deposit	09/20/2024		United Healthcare	Deposit	2,926.99		6,688,616.32
Deposit	09/20/2024		WPS	Deposit	3,196.70		6,691,813.02
Deposit	09/20/2024		Home State Health Plan	Deposit	3,563.22		6,695,376.24
Deposit	09/20/2024		AETNA	Deposit	3,658.30		6,699,034.54
Liability ...	09/23/2024		QuickBooks Payroll Service	Created by Payroll Service on 09/20/2024		923.50	6,698,111.04
Deposit	09/23/2024			Deposit Payee:Remote Deposit	1,526.70		6,699,637.74
Deposit	09/23/2024			Deposit Payee:Remote Deposit	3,525.90		6,703,163.64
Deposit	09/23/2024		United Healthcare		291.49		6,703,455.13
Deposit	09/23/2024		Healthy Blue		356.29		6,703,811.42
Deposit	09/23/2024		PAYPLUS		104.23		6,703,915.65
Deposit	09/23/2024		WPS		2,379.86		6,706,295.51
Deposit	09/23/2024		Ambetter		480.21		6,706,775.72
Deposit	09/23/2024		VETERAN'S ADMINISTRAT...		4,550.41		6,711,326.13
Deposit	09/23/2024		United Healthcare Communi...		419.94		6,711,746.07
Liability ...	09/24/2024	E-pay	UNITED STATES TREASU...	46-0786417 QB Tracking # 1052155010		153.00	6,711,593.07
Bill Pmt ...	09/24/2024	10687	American Response Vehicles	2025 AEV TYPE I AMBULANCE VIN#1FD...		254,261.00	6,457,332.07
Deposit	09/24/2024		United Healthcare		3,654.09		6,460,986.16
Deposit	09/24/2024		PAYGROUND		305.55		6,461,291.71
Deposit	09/24/2024		United Healthcare		3,733.90		6,465,025.61
Deposit	09/24/2024		VETERAN'S ADMINISTRAT...		2,190.91		6,467,216.52

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Deposit	09/24/2024		AETNA		457.53		6,467,674.05
Deposit	09/24/2024		Humana		109.21		6,467,783.26
Deposit	09/24/2024		BCBS		70.44		6,467,853.70
Deposit	09/24/2024		AETNA		575.01		6,468,428.71
Deposit	09/24/2024		BCBS		9,333.49		6,477,762.20
Deposit	09/24/2024		BCBS		200.15		6,477,962.35
Deposit	09/24/2024		Healthy Blue		252.00		6,478,214.35
Deposit	09/24/2024		BCBS		388.98		6,478,603.33
Deposit	09/24/2024		OPTUM BANK		828.48		6,479,431.81
Deposit	09/25/2024		United Healthcare		908.47		6,480,340.28
Deposit	09/25/2024		PAYGROUND		70.00		6,480,410.28
Deposit	09/25/2024		United Healthcare		199.99		6,480,610.27
Deposit	09/25/2024		VETERAN'S ADMINISTRAT...		2,890.44		6,483,500.71
Deposit	09/25/2024		Ambetter		1,391.54		6,484,892.25
Deposit	09/25/2024		PAYPLUS		230.51		6,485,122.76
Deposit	09/25/2024		AETNA		296.20		6,485,418.96
Deposit	09/25/2024		AETNA		2,390.80		6,487,809.76
Deposit	09/25/2024		Ambetter		6,166.44		6,493,976.20
Deposit	09/25/2024		Healthy Blue		695.91		6,494,672.11
Liability ...	09/26/2024		QuickBooks Payroll Service	Created by Payroll Service on 09/25/2024		120,397.66	6,374,274.45
Deposit	09/26/2024		MoEMSAC		14,518.86		6,388,793.31
Deposit	09/26/2024		Humana		888.74		6,389,682.05
Deposit	09/26/2024		PAYGROUND		1,456.67		6,391,138.72
Deposit	09/26/2024		PAYPLUS		126.69		6,391,265.41
Deposit	09/26/2024		PAYPLUS		98.54		6,391,363.95
Deposit	09/26/2024		Ambetter		1,498.56		6,392,862.51
Deposit	09/26/2024		OPTUM BANK		836.51		6,393,699.02
Deposit	09/26/2024		PAYPLUS		166.44		6,393,865.46
Deposit	09/26/2024		AARP		126.42		6,393,991.88
Deposit	09/26/2024		BCBS		8.93		6,394,000.81
Deposit	09/26/2024		Healthy Blue		909.78		6,394,910.59
Deposit	09/26/2024		AETNA		925.88		6,395,836.47
Bill Pmt ...	09/26/2024		LIBERTY			81.54	6,395,754.93
Liability ...	09/27/2024	E-pay	UNITED STATES TREASU...	46-0786417 QB Tracking # 1287713010		43,981.44	6,351,773.49
Liability ...	09/27/2024	99568...	LINCOLN FINANCIAL GRO...			17,688.39	6,334,085.10
Bill Pmt ...	09/27/2024	N/A	Allstate Supplemental Benef...	#08312024		1,262.32	6,332,822.78
Deposit	09/27/2024			Deposit Payee:Remote Deposit	302.92		6,333,125.70
General...	09/27/2024	JLL202...		BILL 09/27/24 Payables Funding		29,533.78	6,303,591.92
General...	09/27/2024	JLL202...		BILL 09/27/24 Payables Funding		266.28	6,303,325.64
Deposit	09/27/2024		United Healthcare		105.85		6,303,431.49
Deposit	09/27/2024		PAYGROUND		50.00		6,303,481.49
Deposit	09/27/2024		United Healthcare		1,286.14		6,304,767.63
Deposit	09/27/2024		United Healthcare		543.30		6,305,310.93
Deposit	09/27/2024		United Healthcare		2,836.05		6,308,146.98
Deposit	09/27/2024		United Healthcare		5,334.99		6,313,481.97
Deposit	09/27/2024		VETERAN'S ADMINISTRAT...		5,120.12		6,318,602.09
Deposit	09/27/2024		PAYPLUS		105.31		6,318,707.40
Deposit	09/27/2024		Humana		1,896.43		6,320,603.83
Deposit	09/27/2024		United Healthcare Communi...		793.60		6,321,397.43
Deposit	09/27/2024		PAYPLUS		202.51		6,321,599.94

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Deposit	09/27/2024		AETNA		784.59		6,322,384.53
Deposit	09/27/2024		ECHO		198.64		6,322,583.17
Deposit	09/27/2024		Home State Health Plan		1,559.93		6,324,143.10
Transfer	09/27/2024			Funds Transfer Payee:BL FROM AMBULA...		3,779.26	6,320,363.84
Liability ...	09/30/2024	99568...	Family Support Center			1,078.61	6,319,285.23
Deposit	09/30/2024		VETERAN'S ADMINISTRAT...		2,203.48		6,321,488.71
Deposit	09/30/2024		United Healthcare Communi...		342.97		6,321,831.68
Deposit	09/30/2024		Cigna		1,926.10		6,323,757.78
Deposit	09/30/2024		Central Bank of Sedalia*		28,409.51		6,352,167.29
Deposit	09/30/2024		Healthy Blue		426.02		6,352,593.31
Deposit	09/30/2024		PAYGROUND		25.00		6,352,618.31
Check	09/30/2024		Zelis			153.36	6,352,464.95
Bill Pmt ...	09/30/2024		NueSynergy			110.00	6,352,354.95
Deposit	10/01/2024			Deposit Payee:Remote Deposit	2,896.49		6,355,251.44
Deposit	10/01/2024		United Healthcare		482.12		6,355,733.56
Deposit	10/01/2024		Bull City Financial		120.08		6,355,853.64
Deposit	10/01/2024		United Healthcare		581.79		6,356,435.43
Deposit	10/01/2024		PAYGROUND		199.33		6,356,634.76
Deposit	10/01/2024		BCBS		1,690.44		6,358,325.20
Deposit	10/01/2024		VETERAN'S ADMINISTRAT...		996.12		6,359,321.32
Deposit	10/01/2024		AETNA		1,223.54		6,360,544.86
Deposit	10/01/2024		BCBS		1,159.45		6,361,704.31
Deposit	10/01/2024		WPS		1,783.16		6,363,487.47
Deposit	10/01/2024		Ontellus		187.45		6,363,674.92
Liability ...	10/02/2024	ONLINE	Missouri Department of Rev...	21640017		12,412.50	6,351,262.42
Deposit	10/02/2024		Tricare		295.00		6,351,557.42
Deposit	10/02/2024		PAYGROUND		1,362.34		6,352,919.76
Deposit	10/02/2024		United Healthcare		235.79		6,353,155.55
Deposit	10/02/2024		Tricare		89.86		6,353,245.41
Deposit	10/02/2024		Ambetter		2,748.75		6,355,994.16
Deposit	10/02/2024		AETNA		216.53		6,356,210.69
Deposit	10/02/2024		AARP		89.86		6,356,300.55
Deposit	10/02/2024		WPS		2,424.33		6,358,724.88
Bill Pmt ...	10/02/2024		BCBS of Kansas City			58,530.89	6,300,193.99
Deposit	10/03/2024		PAYGROUND		352.00		6,300,545.99
Deposit	10/03/2024		AARP		89.86		6,300,635.85
Deposit	10/03/2024		Healthy Blue		1,532.03		6,302,167.88
Deposit	10/03/2024		Ambetter		2,676.21		6,304,844.09
Deposit	10/03/2024		Humana		980.73		6,305,824.82
Deposit	10/03/2024		AETNA		1,277.66		6,307,102.48
Deposit	10/03/2024		WPS		803.63		6,307,906.11
Deposit	10/03/2024		AETNA		2,596.20		6,310,502.31
Deposit	10/04/2024			Deposit Payee:Remote Deposit	980.33		6,311,482.64
General...	10/04/2024	JLL202...		BILL 10/04/24 Payables Funding		13,846.92	6,297,635.72
Deposit	10/04/2024		United Healthcare		279.13		6,297,914.85
Deposit	10/04/2024		United Healthcare		847.89		6,298,762.74
Deposit	10/04/2024		PAYGROUND		981.67		6,299,744.41
Deposit	10/04/2024		United Healthcare Communi...		902.25		6,300,646.66
Deposit	10/04/2024		United Healthcare Communi...		534.28		6,301,180.94
Deposit	10/04/2024		Cigna		600.34		6,301,781.28

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Deposit	10/04/2024		Healthy Blue		775.24		6,302,556.52
Deposit	10/04/2024		United Healthcare Communi...		1,562.88		6,304,119.40
Deposit	10/04/2024		ECHO		605.30		6,304,724.70
Deposit	10/04/2024		Home State Health Plan		2,144.94		6,306,869.64
Check	10/04/2024		EVERGY			1,716.22	6,305,153.42
Deposit	10/07/2024			Deposit Payee:Remote Deposit	35.00		6,305,188.42
Deposit	10/07/2024			Deposit Payee:Remote Deposit	7,219.02		6,312,407.44
Deposit	10/07/2024		United Healthcare		572.56		6,312,980.00
Deposit	10/07/2024		PAYGROUND		75.00		6,313,055.00
Deposit	10/07/2024		Ambetter		273.57		6,313,328.57
Deposit	10/07/2024		WPS		1,828.84		6,315,157.41
Deposit	10/07/2024		Missouri Department of Rev...		336,177.61		6,651,335.02
Deposit	10/07/2024		Healthy Blue		1,528.19		6,652,863.21
Deposit	10/07/2024		OPTUM BANK		578.46		6,653,441.67
Deposit	10/08/2024		PAYGROUND		1,912.14		6,655,353.81
Deposit	10/08/2024		United Healthcare		825.00		6,656,178.81
Deposit	10/08/2024		United Healthcare		2,143.24		6,658,322.05
Deposit	10/08/2024		BCBS		2,277.53		6,660,599.58
Deposit	10/08/2024		BCBS		413.23		6,661,012.81
Deposit	10/08/2024		PAYPLUS		85.80		6,661,098.61
Deposit	10/08/2024		Healthy Blue		992.57		6,662,091.18
Deposit	10/08/2024		BCBS		855.09		6,662,946.27
Deposit	10/08/2024		WPS		9,164.40		6,672,110.67
Deposit	10/08/2024		OPTUM BANK		928.37		6,673,039.04
Bill Pmt ...	10/08/2024		PAYGROUND			236.61	6,672,802.43
Bill Pmt ...	10/08/2024		Spire	Account Number: 9928158466		35.28	6,672,767.15
Deposit	10/09/2024			Deposit Payee:Remote Deposit	1,571.00		6,674,338.15
Bill Pmt ...	10/09/2024		Bankcard Services			25,020.57	6,649,317.58
Deposit	10/09/2024		PAYGROUND		676.72		6,649,994.30
Deposit	10/09/2024		PAYPLUS		105.04		6,650,099.34
Deposit	10/09/2024		Central Bank of Sedalia*		192.21		6,650,291.55
Deposit	10/09/2024		Humana		747.31		6,651,038.86
Deposit	10/09/2024		AETNA		1,736.71		6,652,775.57
Deposit	10/09/2024		AARP		211.70		6,652,987.27
Deposit	10/09/2024		Humana		167.55		6,653,154.82
Deposit	10/09/2024		VETERAN'S ADMINISTRAT...		1,946.80		6,655,101.62
Deposit	10/09/2024		PAYPLUS		200.15		6,655,301.77
Deposit	10/09/2024		Healthy Blue		1,274.97		6,656,576.74
Deposit	10/09/2024		Ambetter		1,662.57		6,658,239.31
Deposit	10/09/2024		WPS		860.41		6,659,099.72
Liability ...	10/10/2024		QuickBooks Payroll Service	Created by Payroll Service on 10/09/2024		122,390.68	6,536,709.04
Bill Pmt ...	10/10/2024		Amazon Business			1,488.06	6,535,220.98
Bill Pmt ...	10/10/2024	N/A	United Healthcare	#23066492		792.88	6,534,428.10
Bill Pmt ...	10/10/2024	N/A	Allstate Supplemental Benef...	#09302024		1,262.32	6,533,165.78
Bill Pmt ...	10/10/2024	N/A	United Healthcare	#23047103		445.95	6,532,719.83
Bill Pmt ...	10/10/2024	N/A	7710 Insurance Company	#11937		6,043.29	6,526,676.54
Bill Pmt ...	10/10/2024	N/A	WEX Bank	#100106936		13,221.68	6,513,454.86
Deposit	10/10/2024			Deposit Payee:Remote Deposit	2,558.91		6,516,013.77
Deposit	10/10/2024		PAYGROUND		325.00		6,516,338.77
Deposit	10/10/2024		AETNA*		252.35		6,516,591.12

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Deposit	10/10/2024		PAYPLUS		55.18		6,516,646.30
Deposit	10/10/2024		OPTUM BANK		232.56		6,516,878.86
Deposit	10/10/2024		AETNA		1,280.97		6,518,159.83
Deposit	10/10/2024		ECHO		196.17		6,518,356.00
Deposit	10/10/2024		AARP		610.02		6,518,966.02
Deposit	10/10/2024		Ambetter		894.48		6,519,860.50
Deposit	10/10/2024		WPS		958.01		6,520,818.51
Deposit	10/10/2024		Ambetter		1,649.42		6,522,467.93
Deposit	10/10/2024		Healthy Blue		967.50		6,523,435.43
Bill Pmt ...	10/10/2024	N/A	Sedalia Water Department	#080329-01		82.16	6,523,353.27
Bill Pmt ...	10/10/2024	N/A	Sedalia Water Department	#081369-02		123.53	6,523,229.74
Bill Pmt ...	10/10/2024	N/A	Sedalia Water Department	#080435-03		13.40	6,523,216.34
Liability ...	10/11/2024	E-pay	UNITED STATES TREASU...	46-0786417 QB Tracking # 2131473010		44,360.44	6,478,855.90
Liability ...	10/11/2024	99568...	LINCOLN FINANCIAL GRO...			17,423.98	6,461,431.92
General...	10/11/2024	JLL202...		BILL 10/11/24 Payables Funding		42,105.22	6,419,326.70
General...	10/11/2024	JLL202...		BILL 10/11/24 Payables Funding		77.00	6,419,249.70
Deposit	10/11/2024			Deposit Payee:Remote Deposit	3,472.68		6,422,722.38
Deposit	10/11/2024		PAYGROUND		72.50		6,422,794.88
Deposit	10/11/2024		VPAY		1,219.64		6,424,014.52
Deposit	10/11/2024		United Healthcare		3,056.95		6,427,071.47
Deposit	10/11/2024		United Healthcare		2,393.98		6,429,465.45
Check	10/11/2024			Payee:BL FROM AMBULANCE DISTRICT		3,779.26	6,425,686.19
Deposit	10/11/2024		OPTUM BANK		416.56		6,426,102.75
Deposit	10/11/2024		Healthy Blue		703.11		6,426,805.86
Deposit	10/11/2024		United Healthcare Communi...		510.19		6,427,316.05
Deposit	10/11/2024		Home State Health Plan		2,933.64		6,430,249.69
Deposit	10/11/2024		WPS		3,724.80		6,433,974.49
Deposit	10/11/2024		Ambetter		661.90		6,434,636.39
Deposit	10/11/2024		VETERAN'S ADMINISTRAT...		1,066.52		6,435,702.91
Bill Pmt ...	10/11/2024		Culligan			292.00	6,435,410.91
Liability ...	10/14/2024	99568...	Family Support Center			1,078.61	6,434,332.30
Deposit	10/15/2024		MoEMSAC		22,158.29		6,456,490.59
Deposit	10/15/2024		United Healthcare		393.65		6,456,884.24
Deposit	10/15/2024		PAYGROUND		130.00		6,457,014.24
Deposit	10/15/2024		AETNA		410.08		6,457,424.32
Deposit	10/15/2024		Healthy Blue		1,073.61		6,458,497.93
Deposit	10/15/2024		Ambetter		1,723.97		6,460,221.90
Deposit	10/15/2024		WPS		2,021.99		6,462,243.89
Deposit	10/15/2024		BCBS		3,322.94		6,465,566.83
Deposit	10/15/2024		VETERAN'S ADMINISTRAT...		2,557.76		6,468,124.59
Deposit	10/15/2024		AETNA		518.93		6,468,643.52
Deposit	10/15/2024		BCBS		5,777.73		6,474,421.25
Deposit	10/15/2024		AARP		291.48		6,474,712.73
Deposit	10/15/2024		WPS		4,338.86		6,479,051.59
Deposit	10/15/2024		United Healthcare Communi...		252.00		6,479,303.59
Deposit	10/15/2024		United Healthcare Communi...		443.79		6,479,747.38
Bill Pmt ...	10/15/2024		EVERGY	Account Number: 5209106737		835.49	6,478,911.89
Deposit	10/16/2024		United Healthcare		2,874.39		6,481,786.28
Deposit	10/16/2024		United Healthcare		5,320.64		6,487,106.92
Deposit	10/16/2024		Ambetter		6,997.90		6,494,104.82

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Deposit	10/16/2024		PAYPLUS		121.28		6,494,226.10
Deposit	10/16/2024		Humana		1,768.12		6,495,994.22
Deposit	10/16/2024		VETERAN'S ADMINISTRAT...		4,419.57		6,500,413.79
Total Central Bank of Sedalia					688,524.40	841,285.08	6,500,413.79
TOTAL					688,524.40	841,285.08	6,500,413.79

PETTIS COUNTY AMBULANCE DISTRICT**A/P Aging Summary**

As of October 17, 2024

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Baxter Healthcare Corp	80.00	0.00	0.00	0.00	0.00	80.00
Blitt & Gaines PC	0.00	288.39	0.00	0.00	0.00	288.39
CDW Government	699.74	0.00	0.00	0.00	0.00	699.74
City of Sedalia	1,229.07	0.00	0.00	0.00	0.00	1,229.07
GALLS, LLC	231.97	0.00	0.00	0.00	0.00	231.97
GFI Digital	303.19	0.00	0.00	0.00	0.00	303.19
JP Mowing	40.00	0.00	0.00	0.00	0.00	40.00
Main Street Logo	0.00	280.00	0.00	0.00	0.00	280.00
Patient Refund*	290.00	0.00	0.00	0.00	0.00	290.00
McCarthy, Leonard & Kaemmerer, LC	0.00	1,148.00	0.00	0.00	0.00	1,148.00
Navigate Building Solutions	1,500.00	0.00	0.00	0.00	0.00	1,500.00
O'Reilly Auto Parts	81.48	0.00	-23.99	0.00	0.00	57.49
S & M Mowing	180.00	0.00	0.00	0.00	0.00	180.00
Shred-it	596.74	0.00	0.00	0.00	0.00	596.74
Smith Paper & Janitor Supply	506.84	0.00	0.00	0.00	0.00	506.84
Special Waste Services	185.00	0.00	0.00	0.00	0.00	185.00
Transamerica Life Insurance Company	53.83	0.00	0.00	0.00	0.00	53.83
United Healthcare	348.01	0.00	0.00	0.00	0.00	348.01
Warrensburg Ford	1,233.28	0.00	0.00	0.00	0.00	1,233.28
Windsor Hardware & Supply	80.93	0.00	0.00	0.00	0.00	80.93
ZOLL DATA SYSTEMS	4,548.45	0.00	0.00	0.00	0.00	4,548.45
TOTAL	<u><u>12,188.53</u></u>	<u><u>1,716.39</u></u>	<u><u>-23.99</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>13,880.93</u></u>

PETTIS COUNTY AMBULANCE DISTRICT
Unpaid Bills Report for Payables Approval
As of October 17, 2024

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Open Balance</u>
Baxter Healthcare Corp				
Bill	10/01/2024	82943289	SPECTRUM SOFTWARE LICENSE	80.00
Total Baxter Healthcare Corp				80.00
Blitt & Gaines PC				
Bill	10/11/2024	10112024	GARNISHMENT	288.39
Total Blitt & Gaines PC				288.39
CDW Government				
Bill	10/03/2024	AA87Y6F	ANTENNAS (2)	699.74
Total CDW Government				699.74
City of Sedalia				
Bill	10/08/2024	0055734	TIF EXPENSE	1,229.07
Total City of Sedalia				1,229.07
GALLS, LLC				
Bill	10/09/2024	029303546	BOOTS	160.00
Bill	10/11/2024	029323069	BOOTS	71.97
Total GALLS, LLC				231.97
GFI Digital				
Bill	10/15/2024	2995480		303.19
Total GFI Digital				303.19
JP Mowing				
Bill	10/02/2024	3101604	WINDSOR MOWING SEPT (1)	40.00
Total JP Mowing				40.00
Main Street Logo				
Bill	10/08/2024	9458	UNIFORMS	280.00
Total Main Street Logo				280.00
Patient Refund*				
Bill	10/07/2024	1424609-01-01	REFUND PATIENT OVERPAYMENT	290.00
Total Patient Refund*				290.00
McCarthy, Leonard & Kaemmerer, LC				
Bill	09/30/2024	1199051	ARCHITECT CONTRACT REVIEW, REVIEW & AI	1,148.00
Total McCarthy, Leonard & Kaemmerer, LC				1,148.00
Navigate Building Solutions				
Bill	10/08/2024	4044	OWNERS REP PRE CONSTRUCTION ST 3	1,500.00
Total Navigate Building Solutions				1,500.00
O'Reilly Auto Parts				
Credit	09/06/2024	0114-298516	SWIVEL LOCK	-23.99
Bill	10/16/2024	0114-308646	WIPER FLUID - 2 CASES	81.48
Total O'Reilly Auto Parts				57.49
S & M Mowing				
Bill	10/05/2024	SEPT24	MOWING SEPT (3)	180.00
Total S & M Mowing				180.00
Shred-it				
Bill	10/03/2024	8008620000	SHRED - HQ	596.74
Total Shred-it				596.74
Smith Paper & Janitor Supply				
Bill	10/10/2024	759839	TOILET PAPER (4)	506.84
Total Smith Paper & Janitor Supply				506.84

PETTIS COUNTY AMBULANCE DISTRICT
Unpaid Bills Report for Payables Approval
As of October 17, 2024

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Open Balance</u>
Special Waste Services				
Bill	10/08/2024	33427	WASTE SERVICE	185.00
Total Special Waste Services				185.00
Transamerica Life Insurance Company				
Bill	10/17/2024	1005303-02-01	REFUND OVERPAYMENT	53.83
Total Transamerica Life Insurance Company				53.83
United Healthcare				
Bill	09/25/2024	23120952	OVERPAYMENT 1229953-02-01	348.01
Total United Healthcare				348.01
Warrensburg Ford				
Bill	09/12/2024	171820	UNIT 2 - REPLACED 8 PLUGS & WIRES	1,233.28
Total Warrensburg Ford				1,233.28
Windsor Hardware & Supply				
Bill	10/17/2024	2410-238554	OUTLETS, WALL PLATES, FLOOR VENT	36.65
Bill	10/17/2024	2410-238566	MASKING TAPE	8.99
Bill	10/17/2024	2410-238558	WIRE, SWITCH BLOCK, WALL PLATE	35.29
Total Windsor Hardware & Supply				80.93
ZOLL DATA SYSTEMS				
Bill	10/01/2024	INV00184531	BILLING	2,769.25
Bill	10/01/2024	INV00184531	EMS CHARTS	851.20
Bill	10/01/2024	INV00184531	EMS CHARTS - CORE MODULES	704.00
Bill	10/01/2024	INV00184531	EMS CHARTS - OPERATIONS MODULES	224.00
Total ZOLL DATA SYSTEMS				4,548.45
TOTAL				13,880.93

2024 Capital Expense Transfer
10/17/2024

	10/17/2024	BUDGETED CAPITAL EXPENSES*	TRANSFER AMOUNT	PROJECTED BALANCE
Checking/Savings				
Central Bank of Sedalia	6,500,413.79		-2,851,714.87	3,648,698.92
Ambulance/ Vehicle Replacement	1,051,297.69	1,909,442.32	859,144.63	1,910,442.32
Building Fund	36,575.52	2,000,000.00	1,964,424.48	2,001,000.00
Equipment Replacement Fund	6,370.72	33,516.48	28,145.76	34,516.48
Total Checking/Savings	7,594,657.72	3,942,958.80	0.00	7,594,657.72

**REQUEST FOR QUALIFICATIONS
PETTIS COUNTY AMBULANCE DISTRICT
RFQ # 24-01
Station No.3 – Geotech and Materials Testing Services**

Notice is hereby given that the Pettis County Ambulance District will receive sealed bids clearly marked "RFQ # 24-01 PCAD Station No. 3 – Geotech and Materials Testing Services" on or before **10:00 A.M. CDT, November 12, 2024** to Pettis County Ambulance District, 210 W 4th Street Sedalia, MO 65301. Bid documents can be obtained by emailing the Owner's Rep scott@navigatebuildingsolutions.com.

Please reference the detailed scope of work narrative provided in the bid documents. Pettis County Ambulance District is procuring geotechnical and materials testing services for the proposed Station No. 3.

The Ambulance District reserves the right to reject any and all submittals, or to advertise for new submittals if deemed necessary.



Ambulance Base Station No. 3 Pettis County REQUEST FOR QUALIFICATIONS (RFQ)

RFQ #24-01

TITLE: Geotechnical/Materials Testing Services

Schedule & Deadlines:

October 23, 2024

Date Advertising RFQ

November 1, 2024

Deadline to Submit Questions/RFIs

November 12, 2024

Deadline to Submit RFQ Response

RFQ responses must be received no later than “Deadline to Submit Qualifications”

November 12, 2024 at 10:00 AM

Scott Vilas, Owner Rep

Phone: 832-535-7204

Email:

scott@navigatebuildingsolutions.com

Submittal Instructions: Print this Packet in its entirety and complete all pages per instructions. Print the LABEL found in Exhibit 1 of this packet and attach to the front of your envelope.

Request for Qualifications

Geotechnical & Materials Testing Services

SCOPE OF WORK

PCAD intends to construct a new, single-level ambulance base structure to consist of living quarters and apparatus bay space of approximately 6,000 square feet. Along with the new building, site improvements will affect grading, pavement, connections to utilities, security, signage, and water quality control features.

Expect that the following services shall be provided as part of this scope of work upon selection:

Geotechnical Services

- 1) Supply all equipment and labor necessary to perform field exploration, drill test bores, collect soil samples and complete all laboratory tests as required.
- 2) Coordinate with the Owner and or their consultants regarding construction limitations and or design considerations based on geotechnical exploration and findings.
- 3) Assist the Owner and or their consultants during the design and construction of the project.
- 4) Provide a final geotechnical report for the Pettis County Ambulance Station project site that includes construction recommendations and soil boring logs detailing the soil profile.
- 5) Provide a final geotechnical report for review and comment including the following:
 - a. provide a geotechnical engineer to work side-by-side with the drilling crew to review, observe, and log the borings during the drilling process.
 - b. soil profile coefficient for seismic design
 - c. recommendations for earthwork and grading; excavation and shoring recommendations
 - d. recommendations for foundations and footing design; structural recommendations and the effect of expansive soils
 - e. analysis of potential groundwater and fill
 - f. suitability of onsite soils for fill
 - g. recommendations for pavements and subgrade considerations
- 6) Any further recommended services by your firm that should be provided as part of this scope
- 7) Anticipated design loads are TBD

- 8) Boring depths have been provided for civil location, this firm shall provide recommendations for structural boring location depths identified.

Materials Testing Services

1. This firm shall use their experience on past similar and recent projects to determine and propose on their specific scope of work and services.
2. Firm will be responsible for all special inspections. Special inspections, include, but are not limited to the following:
 - a. Concrete construction (1704.4 & Table1704.4)
 - b. Concrete Reinforcement (1708.2)
 - c. Steel Construction (1704.3 & Table 1704.3) (welding, high strength bolts)
 - d. Masonry Construction (1704.5 & Tables 1704.5.1 & 1704.5.3)
 - e. Soils (1704.7 & 1802.2)
3. Firm will be responsible for all potential material testing services that could be needed under this contract. These include, but are not limited to the following:
 - a. Concrete mix design reviews
 - b. Concrete reinforcement placement inspection
 - c. Concrete reinforcement welding inspection
 - d. Batch plant inspection
 - e. Concrete placement inspection
 - f. Mortar and Grout Testing
 - g. Steel fabrication inspection at plant
 - h. Steel erection inspection
 - i. Welding inspection (Certified CWI)
 - j. Decking
 - k. Stair railing systems
 - l. Welding Certification Procedure
 - m. Bolting Inspection
 - n. Shear stud inspections
 - o. Anchor tension testing
 - p. Concrete reinforcement testing
 - q. Concrete Compressive Strength of Concert Cylinders ASTM C39
 - r. Aggregate Testing
 - s. Pull test epoxied rebar (if needed)
 - t. Asphalt extraction test
 - u. Moisture Content ASTM D2216

- v. Particle Size Analysis ASTM D422
 - w. Particle Size Analysis (Cohesive samples) ASTM D4318
 - x. Atterberg limits ASTM D4318
 - y. Organic Content ASTM D2974
 - z. Standard Proctor ASTM698 – 6” mold
 - aa. Modified Proctor ASTM D1577 – 6” mold
 - bb. Nuclear Gauge testing
4. The firm is required to commit one representative who will be responsible for overseeing all testing and inspections required for the project and report to the Owner and/or its Owner Representative. The project inspector must have experience in overseeing testing and inspection programs for similar projects; must have excellent management and communication skills, and the ability to work in partnership with the Owner staff/representative.
 5. The firm shall be required to prepare and submit written reports on all inspections and testing. Reports will summarize all findings, conclusion and recommendations determined during testing procedures. All field reports will be prepared under the supervision of a Professional Engineer registered in the State of Missouri. Field reports will be typed and e-mailed on a weekly basis. Copies of hand-written daily reports shall be made and left at the site with the Owner Representative/Contractor every day before leaving the site.
 6. The inspectors are required to sign in and sign out every day during inspections indicating the duration onsite and the work inspection that day.
 7. All personnel intended to work on the project shall be approved by the Owner and/or its Owner Representative prior to working on the project.
 8. The firm is expected to utilize their generated geotechnical report for the project. Then using the recommendations of the report and the test results being achieved, the firm shall provide direction and recommendations to the construction team and Owner Representative as to how to remediate/proceed accordingly. This includes but is not limited to import of suitable soils/granular, geo-grid recommendations, etc.
 9. Successful firm will be responsible for coordinating with the Owner & Owner Representative and Prime Contractors for all services rendered.
 10. Upon award, it is understood that any overtime will be approved at 1.5x the rates.
 11. Upon award, it is understood that services will be paid for work performed and time spent on the project. The Owner will not accept hourly minimums on services or reimbursable for mileage to and from the firm’s testing facility.

Deliverables for the RFQ:

- 1) The cover letter should briefly state the understanding of the work to be performed, and a statement as to why the company believes it is best qualified to perform the services. The cover letter should also include the name(s) of the person(s) authorized to represent the proposer, title, address, and telephone number.
- 2) Provide a summary of your approach to provide the appropriate geotechnical and materials testing services and recommendations for the Owner. Please include your recommendations on depth of borings where not provided for subsurface exploration and reasons why and a listing of services provided/recommended taking into account this specific site location.
- 3) Proposed cost of services for work described herein.
- 4) Fee Schedule
- 5) Qualification submittals limited to no more than ten single-sided pages total in length; cover letter and table of contents are not included in the page count; resumes and copies of licenses are not included in the page count.
 - a. Discuss the qualifications of your firm and its ability to provide professional services for the proposed scope of work project types and scope delineated above. Particularly, discuss the following elements:
 - i. General Firm Information:
 1. List the general information of your firm, including legal name, mailing address, location, phone number, fax number and email address of firm/person submitting the qualifications.
 - ii. Relevant Project Experience:
 1. Include a summary of the Firm's history, experience and qualifications with projects (dates, description, locations, key personnel and references) similar to the project (Scope of Services). Emphasis should be given to projects performed from the local area office using staff nominated as available for this project.
 - iii. Key Personnel Qualifications:
 1. Include the names and resumes of the project manager and staff to be committed to the project. For each of the key personnel, identify their expected areas of responsibility and previous experience on similar projects.
 2. Include for all the key project team members their educational background/training, years of experience, accreditations, related

experience, and detailed descriptions of roles played on past projects.

iv. Capacity and Capability:

1. Provide a narrative of how your firm will accomplish work in a timely manner and within project scheduling constraints. Demonstrate unique capabilities, innovative approaches, technical skills and systems, or special methodologies proposed to accomplish the work efficiently and to a high standard. Specifically list any work for which you do not have in-house capability, and name the firm you propose to subcontract for that work. Provide a systematic and methodical description as to how the scope of services will be accomplished in language suitable for inclusion in a legal contract.

v. Record of Performance:

1. Provide a record of past performance with respect to control of costs, quality of work and ability to meet deadlines and schedules.

vi. Proximity and Familiarity:

1. List specific experience in dealing with local government agencies including: List projects conducted in the County of Pettis, Missouri (or surrounding area), if any, which may add to your knowledge, capability, and efficiency on this project.

vii. Additional Qualifications:

1. Indicate ability of the Firm to retain automobile and general liability insurance with umbrella coverage of \$3,000,000 per project and naming the District as an additional insured. Indicate your ability to retain professional liability insurance in the amount of \$1,000,000 per claim. Indicate your ability to retain Worker's Compensation insurance and your coverage limits.
2. Upon selection of Firm, the Firm may be required to complete documents regarding enrollment in the Federal Work Authorization Program and E-Verify.

- 6) Please advise if there are any further services by your firm that should be provided as part of this scope that are not listed above that should be included in this scope and the reason behind your recommendation. Please include cost of such services if they are to be procured with this scope of work.

- 7) Submit two paper copies of the qualification’s response and one USB flash drive with one digital PDF copy. Emailed responses will not be accepted.

Project Schedule:

Receipt of Qualification Responses

- | | |
|--|--------------------------|
| 1) Receipt of Qualification Responses | November 12, 2024, 10 AM |
| 2) Evaluation & Recommendation to Board of Directors | November 20, 2024 |
| 3) Board of Directors Award of Proposal | November 26, 2024 |
| 4) Geotechnical Scope of Work Performed | December 11, 2024 |
| 5) Geotechnical Report Delivered to District | January 10, 2025 |

EXHIBITS

1. RFQ Label
2. Concept Plans

EXHIBIT 1
SEALED RFQ LABEL

PLEASE ATTACH LABEL TO OUTSIDE OF RFQ PACKAGE

SEALED RFQ RESPONSE ENCLOSED

DELIVER TO:

Pettis County Ambulance District
210 W. 4th St.

P.O. Box 1383

Sedalia, MO 65301

RFQ # 24-01 DATE: 11/12/24

**DESCRIPTION: Pettis County Ambulance District
Base Station No.3 - Geotechnical and Materials
Testing Services**

Vendor Name: _____

Vendor Address: _____

EXHIBIT 2

Concept Plans