



Pettis County Ambulance District

Regular Meeting Minutes

Meeting Type: Regular Meeting
Location: 400 S. Kentucky
Sedalia, MO 65301
Date: 12-28-2021
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.
 - Roll Call-** Board Members Present: Mike Brown- Vice Chair, Nick Gerke-Chair, Steve Davis, John Nail- Secretary, John Fritz-Treasurer. PCAD Staff Present- Assistant EMS Chief- Roy Pennington, CFO Jamie Luebbering, Katie Patrick- Administrative Assistant, Ryan Newsom-IT, Battalion Chief Lance Dempsey, RN Dustin Hubbard, EMT Dovetta Burch, EMT Faith Riemer.
 - Non-PCAD Present: Faith Bemiss - Sedalia Democrat, Christian Delozier – Vice President of Mike Keith Insurance, Mick Dugan, Debbie Dugan, Ruth Dugan, Thomas Dugan, Captain Tom Dugan – Pettis County Fire, Sherain Gray, Megan Bremer, Sydney Gray, Gerald Bremer, Christian Bremer.
- a. **Motion to approve the agenda:** Motion by John Fritz to approve the agenda. Motion carried 5-0.
- b. **Confirm the previous meeting minutes:** Previous meeting minutes are approved as presented.
- II. **Announce Visitors:**
 - a. **Resuscitation, Survivor, Inter-Service Awards:** EMS Assistant Chief Roy Pennington informed the board and guests in attendance that PCAD instituted an Awards and Commendations program this year to recognize the efforts and accomplishments of PCAD employees and citizens of the community. EMS Assistant Chief Roy Pennington went on to explain that Megan Bremer was involved in a motor vehicle accident that resulted in PCAD employees saving her life, with the help of Captain Tom Dugan of Pettis County Fire. EMS Assistant Chief Roy Pennington presented Megan Bremer with the Survivor award for her strength and perseverance. RN Dustin Hubbard and EMT Dovetta Burch were presented with Lifesaving Commendations, and Captain Tom Dugan was presented with the Inter-Service Award for his help in saving Megan Bremer's Life.
- III. **Public Comment:** Sherain Gray thanked PCAD and the employees who saved Megan Bremer.
- IV. **Reports of Officers:**
 - a. **EMS Chief Report:** EMS Assistant Chief Roy Pennington asked the board if they had any questions regarding the Chief's report in his absence. The board was also informed of the participation of a few PCAD employees in the Shop with a Cop event.
 - b. **CFO Report:** CFO Jamie Luebbering presented her report.
 - c. **Approve Payment of Outstanding Bills:** Motion by John Nail to approve the payment of the outstanding bills in the amount of \$63,888.73. Motion carried 5-0.
- V. **Reports of Committees**
 - a. **Strategic Planning Committee:** Steve Davis informed the board of the Strategic Planning Committee Meeting on Thursday December 30th and would have updates for the board at the next meeting.
- VI. **Unfinished Business:**
 - a. **Audit Bid:** Motion by John Nail to accept the audit bid as presented from Hood Associates, formerly known as Cochran Head Vick & Co. to perform the audits December 31, 2021, for \$14,000, December 31, 2022, for \$14,560.00, and December 31, 2023, for \$15,142.00. Motion carried 5-0.
 - b. **Annual Claim Review:** Motion by John Fritz to accept the Page Wolfberg and Wirth proposal to review thirty claims for \$5,000.00. Motion carried 5-0.
 - c. **Property & Casualty Insurance Renewal:** Motion by Steve Davis to renew the Property & Casualty Insurance with Mike Keith Insurance in the amount of \$151,389.31. Motion carried 5-0.
 - d. **Set ALS & BLS Rates:** Motion by John Fritz to allow the current rates to remain the same. BLS Emergency - \$875.00, BLS Non-Emergency - \$875.00, ALS Emergency - \$975.00, ALS Non-Emergency - \$975.00, ALS Level 2 - \$1275.00, Mileage - \$13.00 per mile. Motion carried 5-0.
- VII. **New Business:** None
- VIII. **Announcements:** John Nail announced he was contacted about a possible conflict with PCAD. After more research, the individual apologized and explained PCAD was not involved. John Nail appreciated Battalion Chief Eric Meyers, CFO Jamie Luebbering, and Administrative Assistant Katie Patrick for helping him to understand how we follow-up with these situations and was pleased with the professionalism demonstrated. John Fritz thanked the board for their work this year while going through COVID-19 and thanked the EMTs, Paramedics, and management, wishing everyone a Happy New Year.
- IX. **Adjournment:** Motion by John Nail to adjourn the meeting, motion carried 5-0. Meeting was adjourned at 1906.

The next regular meeting is scheduled for January 11, 2022, at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

X

John Nail
Secretary

Submitted by Katie Patrick- Administrative Assistant/ Board Custodian of Records