



Pettis County Ambulance District

Regular Meeting Minutes

Meeting Type: Regular Meeting
Location: 400 S. Kentucky
Sedalia, MO 65301
Date: 10-22-2024
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.
 - a. **Roll Call-** Board Members Present: Nick Gerke-Chair, Kim Graves- Vice Chair, Jim Sneed, Eric West – Treasurer. PCAD Staff Present- EMS Chief Roy Pennington, EMS Assistant Chief Florian Hammer, CFO – Jamie Luebbering.
By Video: Ryan Newsom – IT, Collette Hermann.
Absent: John Nail – Secretary, Kevin Walker, Administrative Assistant Katie Patrick.
 - b. **Pledge of Allegiance / Moment of Silence**
 - c. **Motion to approve the agenda:** Motion by Kim Graves to approve the agenda. Motion carried 4-0.
 - d. **Confirm the previous meeting minutes:** The previous meeting minutes stand approved as presented.
- II. **Announce Visitors:** None.
- III. **Public Comment:** None.
- IV. **Reports of Officers:**
 - a. **CFO Report – Vote to Receive:** Motion by Eric West to receive the CFO report. Motion carried 4-0.
 - b. **Approve Payment of Outstanding Bills:** Motion by Eric West to approve the payment of the outstanding bills, in the amount of \$13,880.93. Motion carried 4-0.
- V. **Unfinished Business:**
 - a. **Station 3 – Architect Recommendation:** Motion by Eric West to approve HJD Architecture for a total up to \$109,000.00. Motion carried 4-0.
- VI. **New Business:**
 - a. **Capital Expense Transfers:** Motion by Eric West to approve the transfer of \$859,144.63 to the Ambulance/Vehicle Replacement fund, \$1,964,424.48 to the Building fund, and \$28,145.76 to the Equipment Replacement fund, bringing the general checking account balance to \$3,648,698.92. Motion carried 4-0.
 - b. **Request for Qualifications – Geotechnical Services:** Motion by Jim Sneed to approve the Request for Qualifications for Geotechnical/Materials Testing Services. Motion carried 4-0.
 - c. **PCAD Board Meeting: 2024-12-24:** Motion by Eric West to cancel the 2024-12-24 PCAD Board Meeting. Motion carried 4-0.
 - d. **Board HIPAA Training – 2024-11-12:** The board agreed to meet before the November 12, 2024, board meeting at 5:30 p.m. for board HIPAA training.
- VII. **Closed Meeting pursuant to RSMo 610.021, Section:**

Motion by Jim Sneed to enter a closed session pursuant to RSMo. 610.021, Section;

(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Roll Call Vote: Gerke-Y, Graves-Y, Nail-Absent, Sneed-Y, Walker-Absent, West-Y. Motion carried 4-0. Meeting moved to a closed session at 1829 hours.

Open session resumed at 1903 hours.
- VIII. **Announcements:** EMS Assistant Chief Florian Hammer informed the board PCAD Captain Bobby Sanchez was in the October 15th newspaper article.
- IX. **Adjournment:** Motion by Eric West to adjourn the meeting, motion carried 4-0. Meeting was adjourned at 1906 hours.

The next regular meeting is scheduled for November 12, 2024, at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

X

Nick Gerke
Chairman

Submitted by Katie Patrick- Administrative Assistant/ Board Rapporteur