



# Pettis County Ambulance District

## Regular Meeting Minutes

Meeting Type: Regular Meeting  
Location: 400 S. Kentucky  
Sedalia, MO 65301  
Date: 11-09-2021  
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.
- Roll Call-** Board Members Present: Mike Brown- Vice Chair, Adam Cox, Nick Gerke-Chair, Steve Davis, John Nail-Secretary, John Fritz-Treasurer. PCAD Staff Present- EMS Chief- Eric Dirck, Katie Patrick- Administrative Assistant, Assistant EMS Chief- Roy Pennington, Battalion Chief – Eric Meyers, EMT Adam Allee, Paramedic Dalton Sidebottom, Dr. David Gustafson- Medical Director. Non-PCAD Present: Faith Bemiss - Sedalia Democrat, Sandy Gustafson.
- a. **Motion to approve the agenda:** Motion by Steve Davis to approve the agenda. Motion carried 6-0.
- b. **Confirm the previous meeting minutes:** Previous meeting minutes are approved as presented.
- II. **Announce Visitors:** Nick Gerke announced Faith Bemiss with Sedalia Democrat and EMS Assistant Chief Roy Pennington.
- III. **Public Comment:** None.
- IV. **Reports of Officers:**
- Eric Meyers, Adam Allee, and Dalton Sidebottom joined the meeting at 1801.*
- a. **EMS Chief Report:** EMS Chief Dirck presented his report.
1. **Years of Service Awards:** EMS Chief Dirck presented a Years of Service Certificate and five-year pin to EMT Adam Allee and Paramedic Dalton Sidebottom. EMS Chief Dirck thanked the employees for their service to the Pettis County Ambulance District.  
*EMT Adam Allee and Paramedic Dalton Sidebottom left the meeting at 1803.*
- b. **CFO Report:** John Fritz presented the CFO report in the absence of CFO Jamie Luebbering. John Fritz advised that the Pettis County Ambulance District self-disclosed to the Office of Inspector General, that hospital to hospital transfers had been billed incorrectly, resulting in a payment of \$690,833.37.
- c. **Approve Payment of Outstanding Bills:** Motion by John Fritz to approve the payment of the outstanding bills in the amount of \$80,040.58. Motion carried 6-0.
- d. **Medical Director Report:** Dr. Gustafson presented his report.
- V. **Reports of Committees**
- a. **Strategic Planning Committee:** Nothing to report. The next Strategic Planning Committee meeting is scheduled for November 18, 2021.
- VI. **Unfinished Business:**
- a. **Request for Proposal Audit 2021-2023:** Motion by Steve Davis to approve the Request for Proposal Audit 2021-2023. Motion carried 6-0.
- b. **Raynor & Bay Door Repair Quotes:** Motion by John Fritz to approve the bid for the bay door ramps in the amount of \$4,250.00, to be included in next year's, 2022, budget. Motion carried 6-0. The Raynor quote for the replacement of the bay doors will be tabled to the next meeting for consideration of another company to bid.
- c. **Website Review:** EMS Chief Dirck informed the board of the website statistics. Discussion only. No action taken.
- VII. **Closed Meeting pursuant to RSMo. 610.021 Sections:**
- Motion by John Fritz to enter a closed session pursuant to RSMo. 610.021, Sections
- (2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor. However, any minutes, vote or public record approving a contract relating to the leasing, purchase or sale of real estate by a public governmental body shall be made public upon execution of the lease, purchase or sale of the real estate;
- (11) Specifications for competitive bidding, until either the specifications are officially approved by the public governmental body or the specifications are published for bid;
- (12) Sealed bids and related documents, until the bids are opened; and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected;
- EMS Assistant Chief Roy Pennington, Battalion Chief Eric Meyers, and Faith Bemiss with Sedalia Democrat left the meeting at 1841.*
- Dr. David Gustafson and Sandy Gustafson left the meeting at 1844.*
- Roll Call Vote:** Brown-Y, Cox-Y, Fritz-Y, Gerke-Y, Davis-Y, Nail-Y, motion carried 6-0. Meeting was moved to closed session at 1841.
- Open session resumed at 1906.
- VIII. **New Business:** None

- IX. Announcements:** Steve Davis announced that Channel 17 news on 11/10/2021, after the CMA awards, would be announcing how the vaccine mandate would be affecting local hospitals. John Nail clarified the election candidate filing requires a yearly report be sent into the Missouri Ethics Commission. EMS Chief Dirck announced the office will be closed for Veteran's Day and Friday of this week, 11/11/21 and 11/12/2021. The office will also be closed in two weeks on Thursday 11/25/2021 for Thanksgiving Day and Friday 11/26/2021.
- X. Adjournment:** Motion by Steve Davis to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 1906.

The next regular meeting is scheduled for November 23, 2021, at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

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John Nail  
Secretary

**Submitted by Katie Patrick- Administrative Assistant/ Board Custodian of Records**