



Pettis County Ambulance District

Regular Meeting Minutes

Meeting Type: Regular Meeting
Location: 400 S. Kentucky
Sedalia, MO 65301
Date: 11-22-2022
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.
 - Roll Call-** Board Members Present: Mike Brown- Vice Chair, Adam Cox, Nick Gerke-Chair, Kim Graves, John Nail-Secretary. PCAD Staff Present- EMS Chief – Eric Dirck, EMS Assistant Chief – Roy Pennington, Jamie Luebbering-CFO, Katie Patrick – Administrative Assistant, Ryan Newsom-IT.
 - Absent: Steve Davis – Treasurer.
 - Non-PCAD present: Faith Bemiss- Sedalia Democrat, Dannelle Lauder – Pettis County Joint Communications, Christian DeLozier – Mike Keith Insurance.
- a. **Pledge of Allegiance / Moment of Silence**
- b. **Motion to approve the agenda:** Motion by John Nail to approve the agenda. Motion carried 5-0.
- c. **Confirm the previous meeting minutes:** The previous meeting minutes stand approved as presented.
- II. **Announce Visitors:**

Nick Gerke announced Faith Bemiss, Dannelle Lauder, and Christian DeLozier.
- III. **Public Comment:** None.
- a. **Insurance Renewal – Property & Casualty:** Christian DeLozier presented the Property & Casualty Insurance proposal on behalf of Mike Keith Insurance. Motion by John Nail to accept the proposal from Mike Keith Insurance. Motion carried 5-0.
- b. **Pettis County Joint Communications – Budget Presentation:** Dannelle Lauder presented the Pettis County Joint Communications proposed 2023 budget. Tabled for further Pettis County Ambulance District budget discussion.
- IV. **Reports of Officers:**
- a. **EMS Chief Report:** EMS Chief Eric Dirck presented his report.
- b. **CFO Report – Vote to Receive:** CFO Jamie Luebbering presented her report. Motion by Mike Brown to receive the CFO report. Motion carried 5-0.
- c. **Approve Payment of Outstanding Bills:** Motion by John Nail to approve the payment of the outstanding bills in the amount of \$72,051.20. Motion carried 5-0.
- V. **Unfinished Business:**
- a. **GEMT 6/30/2020 Changes - Approval:** Motion by Kim Graves to approve the amended GEMT 6/30/2020 report. Motion carried 5-0.
- b. **GEMT 6/30/2022 – Review & Approval:** Motion by Adam Cox to approve the GEMT 6/30/2022 report. Motion carried 5-0.
- c. **Department of Public Safety EMS Grant:** Motion by Kim Graves to approve the application for the Department of Public Safety EMS Grant. Motion carried 5-0.
- VI. **New Business:** None.
- VII. **Closed Meeting Pursuant to RSMo. 610.021**

Motion by John Nail to enter a closed session pursuant to RSMo. 610.021, Section

 - (1) *Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.*
 - (9) *Preparation, including any discussions or work product, on behalf of a public body or its representatives for negotiations with employee groups*

Roll Call Vote: Brown-Y, Cox-Y, Davis-Absent, Gerke-Y, Graves-Y, Nail-Y. Motion carried 5-0. Meeting moved to a closed session at 1943.

Open session resumed at 2020.
- VIII. **Announcements:** EMS Chief Eric Dirck announced the Pettis County Ambulance District office would be closed on Thursday November 24th and Friday November 25th for Thanksgiving.
- IX. **Adjournment:** Motion by John Nail to adjourn the meeting, motion carried 5-0. Meeting was adjourned at 2021.

The next regular meeting is scheduled for December 13, 2022, at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

X

Nick Gerke
Chairman

Submitted by Katie Patrick- Administrative Assistant/ Board Rapporteur