



# Pettis County Ambulance District

## Regular Meeting Minutes

Meeting Type: Regular Meeting  
Location: 400 S. Kentucky  
Sedalia, MO 65301  
Date: 11-26-2024  
Time: 1800

- I. **Call to Order:** The meeting was called to order by Chair-Nick Gerke at 1800.
  - a. **Roll Call-** Board Members Present: Nick Gerke-Chair, Kim Graves- Vice Chair, John Nail – Secretary, Jim Sneed, Kevin Walker, Eric West – Treasurer. PCAD Staff Present- EMS Chief Roy Pennington, EMS Assistant Chief Florian Hammer, CFO – Jamie Luebbering, Administrative Assistant Katie Patrick, Ryan Newsom - IT.
  - b. **Pledge of Allegiance / Moment of Silence**
  - c. **Motion to approve the agenda:** Motion by John Nail to approve the agenda. Motion carried 6-0.
  - d. **Confirm the previous meeting minutes:** The previous meeting minutes stand approved as presented.
- II. **Announce Visitors:** None.
- III. **Public Comment:** None.
- IV. **Reports of Officers:**
  - a. **CFO Report – Vote to Receive:** CFO Jamie Luebbering presented her report. Motion by Eric West to transfer the funds from the Ambulance/Vehicle Replacement Fund to the General Checking account to pay for the two transit vans. Motion carried 6-0.
  - b. **Approve Payment of Outstanding Bills:** Motion by John Nail to approve the payment of the outstanding bills, in the amount of \$43,162.18. Motion carried 6-0.
- V. **Unfinished Business:**
  - a. **Audit Bid Recommendation:** CFO Jamie Luebbering recommended the board accept the Audit Bid proposal from Hood & Associates. Motion by Kim Graves to approve the Audit Bid proposal from Hood & Associates. Motion carried 6-0.
  - b. **Geotechnical Services Bid Recommendation:** Navigate Building Solutions and EMS Chief Roy Pennington recommended approving the Geotechnical Services bid from Terracon Consultants, Inc. Motion by John Nail to approve the Geotechnical Services bid from Terracon Consultants Inc. Motion carried 6-0.
- VI. **New Business:**
  - a. **GEMT:** CFO Jamie Luebbering presented the GEMT report. No action taken.
  - b. **Health Insurance:** Motion by John Nail to accept the United Healthcare Insurance proposal. Motion carried 6-0.
- VII. **Closed Meeting pursuant to RSMo 610.021, Section:**

Motion by John Nail to enter a closed session pursuant to RSMo. 610.021, Section;

*(3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.*

Roll Call Vote: Gerke-Y, Graves-Y, Nail-Y, Sneed-Y, Walker-Y, West-Y. Motion carried 6-0. Meeting moved to a closed session at 1827 hours.

Open session resumed at 1846 hours.
- VIII. **Announcements:** None.
- IX. **Adjournment:** Motion by John Nail to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 1846 hours.

The next regular meeting is scheduled for December 10, 2024, at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

**X**

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Nick Gerke  
Chairman

Submitted by Katie Patrick- Administrative Assistant/ Board Rapporteur